

**CYNGOR SIR POWYS COUNTY COUNCIL.**

**County Council  
22<sup>nd</sup> February, 2018**

**REPORT AUTHOR: Democratic Services Committee**

**SUBJECT: Recommendations from the Democratic Services Committee.**

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**REPORT FOR: Decision**

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**1. Summary**

1.1 At the meeting of the Democratic Services Committee on 27<sup>th</sup> November, 2017 the following item was considered, and the recommendations are set out below.

**2. Mandatory Training.**

**2.1 Data Protection Act [DPA] and IT & Information Security training**

2.1.1 The Committee noted the advice from the Corporate Information Governance Group and the need to manage the risk to the Authority and also to individual Members in respect of potential information breaches. The Head of Democratic Services advised that two other issues regarding mandatory development had been raised after the agenda had been published. A request had been received from the Portfolio Holder for ICT, HR & Communications had asked that Equalities and Diversity training be made mandatory for Members.

2.1.2 The Head of Democratic Services had been made aware that the Violence Against Women, Domestic Abuse, Sexual Violence Act 2015 [VAWDASV] training plan submitted by the Council to the Welsh Government and approved by the latter states that VAWDASV training for Members is mandatory.

<b>RECOMMENDATION TO THE COUNCIL:</b>	<b>Reason for Recommendation:</b>
<b>1. That Data Protection Act [DPA] and IT &amp; Information Security training to be mandated for Members by Council and</b>	<b>1. To enable Powys County Council to include such evidence of training within a response to the regulator should a breach occur involving an elected Member. Additionally should Members be required to notify the Information Commissioner of a breach of information for which they are the Data Controller they can utilise the same evidence.</b>
<b>2. That Equalities and Diversity training to be mandated for Members by Council and</b>	
<b>3. That the Council notes that as the Violence Against Women, Domestic Abuse, Sexual Violence Act 2015 [VAWDASV] has been included in</b>	

<p>the [VAWDASV] training plan submitted and approved by the Welsh Government , it is a mandatory requirement for Members, and</p> <p>4. Members identified as requiring training and who have not undertaken and passed such training be included within the monthly compliance reports which are provided to the Monitoring Officer.</p> <p>5. Further formal escalation would follow the process agreed by Council on the 15<sup>th</sup> July 2015 within report CC68- 2015 Member Development – Mandatory and Non Mandatory Development.</p>	<p>2. To ensure that members undertake their roles in an unbiased manner.</p> <p>3. To ensure that the Data Protection Act, IT and Information Security, Equalities and Diversity and VAWDASV training is included in the mandatory development list.</p> <p>4. To ensure the Monitoring Officer is able to discuss with Member(s) the reason for training not being completed.</p>
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<b>Relevant Policy (ies):</b>			
<b>Within Policy:</b>	<b>Y</b>	<b>Within Budget:</b>	<b>Y / N</b>

<b>Relevant Local Member(s):</b>	
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<b>Person(s) To Implement Decision:</b>	<b>Clive Pinney, Solicitor to the Council</b>
<b>Date By When Decision To Be Implemented:</b>	<b>January 2018.</b>

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**Background Papers used to prepare Report:**