Cyngor Sir Powys County Council

FORM 11





Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

Once completed please send your application to: -

CYNGOR SIR POWYS COUNTY COUNCIL

The Licensing Officer

Council Offices	Council Offices	Council Offices		
Neuadd Brycheiniog	Y Gwalia	Ty Maldwyn		
Cambrian Way	Ithon Road	Brook Street		
Brecon	Llandrindod Wells	Welshpool		
Powys	Powys	Powys		
LD3 7HR	LD1 6AA	SY21 7PH		
Contact: 0345 602 7037 and ask to speak to an Officer				

You may wish to keep a copy of the completed form for your records

I/We The Church Council of St. Mary's Church, Hay-on-
Wye
(Insert name of applicant / applicants)
being the premises licence holder, apply to vary a premises licence under Schedule
34 of the Licensing Act 2003 for the premises described in Part A1 below

- 12	
Premises Licence Number	OONN/PREM/B/000264
Tomico Elocito Italia	100111111111111111111111111111111111111

Part A1 – Premises Details Postal address of premises if any or if none ordnance survey map reference or description. The Parish Hall, Lion Street, Hay-on-Wye Post town Hereford Post code HR3 5AD

not? When do you want the variation to take effect? DD/MM/YYYY			58	ies adure:		time contact telephone nail address if any (option
Daytime contact telephone number E-mail address if any (optional) DURRENT POSTAL ADDRESS if different from premises address Post town Post code art 3 – Variation Please ti to you want the proposed variation to have effect as soon as possible? Independent of the proposed variation to take effect? Day Month Year DD/MM/YYYY To you want the proposed variation to take effect in relation to the troduction of the Late Night Levy? Please see guidance note 1) Please ti YES N Please teese guidance note 1) Please ti YES N Please teese guidance note 2) To be permitted to sell and/or supply alcohol for consumption both on and off the permises.			55	i es adure:		time contact telephone nail address if any (option
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remises.	ee 41		41	47 #		
	ff the	and off t	oth on a	imption be	ilcohol for consu	
				tivities.	r all licensed ac	

f your proposed variation would mean that 5000 or more people are	N/A

Part 4 - Operating Schedule			
Please complete those parts of the operating s subject to change if this application to vary we			
Provision of regulated entertainment	Plea	ase tick √	
a) plays (if ticking yes, fill in box A)	YES X	NO	
b) films (if ticking yes, fill in box B)	YES	NO X	
c) indoor sporting events (if ticking yes, fill in box C)	YES	NO X	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	YES	NO X	
e) live music (if ticking yes, fill in box E)	YES X	NO	
f) recorded music (if ticking yes, fill in box F)	YES X	NO	
g) performances of dance (if ticking yes, fill in box G)	YES X	NO	
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	YES	NO X	
AND THE COURT CONTROL OF THE CONTROL	Please tick √		
Provision of late night refreshment (if ticking yes, fill in box I)	YES	NO X	
Sale by retail of alcohol (if ticking yes, fill in box J)	YES X	NO	
	In .		

IN ALL CASES PLEASE COMPLETE BOXES K, L, AND M BELOW

	l timings	Will the performance of a play take place indoors or outdoors or both - Please Tick or insert "YES" in the relevant	Indoors Outdoors	
Start	Finish	box. (please read guidance note4)	Both	х
09.00	23.30	Please give further details here (please read	guidance note (5)
09.00	23.30			
09.00	23.30	State any seasonal variations for performing guidance note 6)	plays (please r	<u>ead</u>
09.00	23.30			
09.00	23.30	performance of plays at different times to the	ose listed in the	
09.00	23.30	on the left, please list. (please read guidance	e note 7)	
09.00	23.30			
	09.00 09.00 09.00 09.00	Start Finish	indoors or outdoors or both - Please Tick or insert "YES" in the relevant box. (please read guidance note4) Please give further details here (please read guidance note5) O9.00 23.30 State any seasonal variations for performing guidance note 6) O9.00 23.30 Non-standard timings. Where you intend to be performance of plays at different times to the on the left, please list. (please read guidance)	indoors or outdoors or both - Please Tick or insert "YES" in the relevant box. (please read guidance note4) Please give further details here (please read guidance note service) O9.00 23.30 State any seasonal variations for performing plays (please read guidance note service) O9.00 23.30 State any seasonal variations for performing plays (please read guidance note service) O9.00 23.30 Non-standard timings. Where you intend to use the premise performance of plays at different times to those listed in the on the left, please list. (please read guidance note 7)

	[BOX B] FILMS Will the exhibition of films take place indoors or outdoors or both –		Indoors	
	read guidar		Please Tick or insert "YES" in the relevant	Outdoors
Day	Start	Finish	box. (please read guidance note 4)	Both
Mon			Please give further details here (please read gr	uidance note 5)
Tue				
Wed			State any seasonal variations for the exhibition guidance note 6)	of films (please read
Thur				
Fri			Non-standard timings. Where you intend to us exhibition of films at different times to those li	
Sat			left, please list. (please read guidance note 7)	
Sun				

Standa	C] R SPORTING rd days and read guidar	timings	Please give further details here (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed			
Thu			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the
Fri			left, please list. (please read guidance note 7)
Sat			
Sun			

WREST Standa	D] BOXING LING ENTE rd days and read guidar	RTAINMENT timings	Will the boxing or wrestling entertainment take place indoors or outdoors or both – Please Tick or insert "YES" in the relevant box (please read guidance note 4)	Indoors Outdoors
Day	Start	Finish	Both	
Mon			Please give further details here (please read gui	dance note 5)
Tue				
Wed			State any seasonal variations for boxing or wres	stling entertainment
Thur				
Fri			Non-standard timings. Where you intend to use the premises for box or wrestling entertainment at different times to those listed in the	
Sat			column on the left, please list. (please read guid	ance note 7)
Sun				

t Finish 0 23.30 0 23.30	indoors or outdoors or both – Please Tick or insert "YES" in the relevant box (please read guidance note 4) Please give further details here (please read of the performance of live music both indoors and on the state any seasonal variations for the performance of the performanc	ne forecourt	
t Finish 0 23.30 0 23.30	(please read guidance note 4) Please give further details here (please read of Performance of live music both indoors and on the please read of t	quidance note 5) ne forecourt	0
0 23.30	Performance of live music both indoors and on the	ne forecourt	
			ia (places
	State any seasonal variations for the perform	ance of live mus	ia (places
0 23.30	State any seasonal variations for the perform	ance of live mus	ia (placas
I	read guidance note 6)		ic (piease
0 23.30	New Year's Eve		
0 23.30			
0 23.30	column on the left, please list. (please read gu	uidance note 7)	1110
0 23.30			
14	0 23.30	performance of live music at different times to column on the left, please list. (please read groups) 09.00 31st DECEMBER Through to 00.30	performance of live music at different times to those listed in column on the left, please list. (please read guidance note 7) 09.00 31st DECEMBER Through to 00.30 1st. JANUARY

		Will the playing of recorded music take place	Indoors	
		Please Tick or insert "YES" in the relevant	Outdoors	
Start	Finish	box (please read guidance note 4)	Both	x
09.00	23.30			
		Performance of recorded music both indoors and	on the forecourt	
09.00	23.30			
09.00	23.30	State any seasonal variations for playing recoguidance note 6)	rded music (ple	ase read
09.00	23.30	New Year's Eve		
09.00	23.30			
09.00	23.30	column on the left, please list. (please read gu	idance note 7)	
09.00	23.30	-		
	09.00 09.00 09.00	09.00 23.30 09.00 23.30 09.00 23.30 09.00 23.30 09.00 23.30 09.00 23.30	indoors or outdoors or both - Please Tick or insert "YES" in the relevant box (please read guidance note 4) Please give further details here (please read g Performance of recorded music both indoors and O9.00 23.30 State any seasonal variations for playing recoguidance note 6) New Year's Eve O9.00 23.30 Non-standard timings. Where you intend to us playing of recorded music at different times to column on the left, please list. (please read guidance note 6) O9.00 23.30 O9.00 23.30 Non-standard timings. Where you intend to us playing of recorded music at different times to column on the left, please list. (please read guidance note 6) O9.00 23.30 O9.00 23.30 Non-standard timings. Where you intend to us playing of recorded music at different times to column on the left, please list. (please read guidance note 6) O9.00 23.30	indoors or outdoors or both - Please Tick or insert "YES" in the relevant box (please read guidance note 4) 109.00 23.30 Please give further details here (please read guidance note 5) Performance of recorded music both indoors and on the forecourt guidance note 6) 109.00 23.30 State any seasonal variations for playing recorded music (please year's Eve 109.00 23.30 Non-standard timings. Where you intend to use the premises playing of recorded music at different times to those listed in column on the left, please list. (please read guidance note 7) 109.00 23.30 Op.00 31st DECEMBER through to 00.30 1st JANUARY

[BOX G] PERFORMANCE OF	Will the performance of dance take place	Indoors	

	d days and read guidar		indoors or outdoors or both – Please Tick or insert "YES" in the relevant box	Outdoors	
Day	Start	Finish	(please read guidance note 4)	Both	X
Mon	09.00	23.30	Please give further details here (please read Performance of dance both indoors and on the f		ì
Tue	09.00	23.30			
Wed	09.00	23.30	State any seasonal variations for the perform read guidance note 6)	nance of dance (please
Thurs	09.00	23.30	New Year's Eve		
Fri	09.00	23.30	Non-standard timings. Where you intend to uperformance of dance at different times to the	ose listed in the	
Sat	09.00	23.30	on the left, please list. (please read guidance	note 7)	
Sun	09.00	23.30			

SIMILA THAT I or (G). timings	Standard d	PTION TO THIN (E), (F)	Please give a description of the type of entertain providing	iment you will be
Day	Start	Finish	Will the entertainment be taking place indoors	Indoors
Mon			or outdoors or both – Please Tick or insert "YES" in the relevant box	Outdoors
			(please read guidance note 4)	Both
Tue			Please give further details here (please read gui	dance note 5)
Wed			Chate any account which the first th	of a similar
Thu		1	State any seasonal variations for entertainment description to that falling within (e), (f) or (g) (ple	
Fri			<u>note 6)</u>	
Sat			Non-standard timings. Where you intend to use entertainment of a similar description to that fall	ling within (e), (f) or
Sun			(g) at different times to those listed in the colum list. (please read guidance note 7)	n on the left, please

-	I] LATE NK	GHT	Will the provision of late night refreshment take place indoors or outdoors or both –	Indoors
Standa	rd days and	d timings ince note 8)	Please Tick or insert "YES" in the relevant box	Outdoors
Day	Start	Finish	(please read guidance note 4)	Both
Mon			Please give further details here (please read	quidance note 5)
Tue				
Wed	ļ		State any seasonal variations for the provision refreshment (please read guidance note 6)	on of late night
Thur				
Fri			Non-standard timings. Where you intend to u provision of late night refreshment at differen	t times to those listed in
Sat			the column on the left, please list. (please rea	id guidance note 7)
Sun			-	

[BOX SUPPL	J] Y OF ALCO	HOL	Will the sale of alcohol be for consumption on or off the premises or both –	On	
	rd days and read guida	d timings ince note 8)	Please Tick or insert "YES" in the relevant box	Off	
Day	Start	Finish	(please read guidance note 9)	Both	X
Mon	10.00	23.00	State any seasonal variations for the supply of guidance note 6)	alcohol (please read
Tue	10.00	23.00	New Years Celebrations.		
Wed	10.00	23.00			
Thur	10.00	23.00	Non-standard timings. Where you intend to use supply of alcohol at different times to those list		
Fri	10.00	23.00	left, please list. (please read guidance note 7) 09.00 31st DECEMBER Through to Midnight	31 st DE	CEMBED
Sat	10.00	23.00	- 05.00 51 DECEMBER Through to whomght	51 . DE	CEMIDER
Sun	10.00	23.00			

[BOX K] Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please Read Guidance Note 10)

It is not intended to permit any adult entertainment or services on the premises.

ARE Stand	OPEN TO dard days se read g	S PREMISES THE PUBLIC and timings uidance	State any seasonal variation (please read guidance note 6) New Year's Eve Celebrations.
Day	Start	Finish	
Mon	09.00	23.30	
Tue	09.00	23.30	
Wed	09.00	23.30	Non-standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left places list (places read guidenes note?)
Thu	09.00	23.30	the left, please list. (please read guidance note 7) 09.00 31 st DECEMBER Through to 01.00 1 st JANUARY
Fri	09.00	23.30	
Sat	09.00	23.30	
Sun	09.00	23.30	

None.

Please tick √
I have enclosed the premises licence Yes X
I have enclosed the relevant part of the premises licence Yes
If you have not ticked one of the boxes please fill in reasons for not including the licence, or part of it, below
Reasons why I have failed to enclose the premises licence or relevant part of the premises licence or relevant part of the premises licence.

Please identify those conditions currently imposed which you believe could be

	[Box M] Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:
	a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)
	The sale and/or supply of alcohol will be carried out by hirers of the premises and their attention will be drawn to the four licensing objectives. They will be required to name a responsible person to supervise all aspects of the sale and/or supply of alcohol. Hirers will still have to pay due regard to these rules even when alcohol is being supplied free of charge such as a private event or wine tastings.
l	b) The prevention of crime and disorder
	Bookings will only be accepted from respectable and responsible bodies from whom a deposit will be required. The nominated person will be responsible for preventing drunkenness and disorder. In the case of crime or disorder occurring, unless it can be shown that all reasonable steps were taken, future bookings will not be accepted. Alcohol will not be left on the premises unattended without permission and then only whilst preparing for an event or tidying up afterwards. Longer term storage of alcohol will not be permitted. c) Public safety
	The premises are fitted with emergency exit signs. The gas and electricity installations are
	checked at the recommended intervals. The heating system is a new hot water and radiator system with a gas fired boiler. There are three doors into the building, two of them having a step and the third being level with the path and suitable for wheelchairs. There is a wall and railing along the front of the forecourt with a single gateway onto the pavement.
	d) The prevention of public nuisance
	WE SAME PRODUCED AND PROGRESS CONTRACTOR OF THE PROGRESS OF TH

The premise lie in a residential are so any use of the forecourt will be supervised to prevent excessive noise. The use of the forecourt may, in the future, be required if another pandemic (or epidemic) occurs.

e) The protection of children from harm

When alcohol is being sold or supplied on the premises any children must be accompanied by a responsible adult. There will be no gaming or cigarette vending machines allowed on the premises. When hired to young people's groups such as the Scout Movement a suitably responsible and qualified person will be nominated by the hirer as Safeguarding Officer

C	HECKLIST:	Please Tick or insert "YES" in the boxes below to indicate	agreement
•	I have made or en	closed payment of the fee.	KS
•		r enclosed payment of the fee because this een made in relation to the introduction of the Late	NA
•		of this application and the plan to responsible hers where applicable	YKS
•	I understand that I	must now advertise my application to vary	YES
•	I have enclosed the	e premises licence or relevant part of it or explanation	YES
•	I understand that i	f I do not comply with the above requirements my rejected	YES

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 13) If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	
	ntions signature of 2nd applicant or 2nd applicant's solicitor or other nt. (please read guidance note 14) If signing on behalf of the applicant what capacity.
Signature	
Date	
Capacity	
associated with	this application (please read guidance note 15)
associated with	this application (please read guidance note 15)
	The foode
Post Town	Pactcode

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

- 1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
- 2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
- 3. In terms of specific regulated entertainments please note that:





PARISH HALL HAY ON WYE FLOOR PLAN

: Not to Scale will m. 5559.1.2

