

Standards Committee Work programme

Standing items on agendas:

- Monitoring Officer report – Code of conduct training, Attendance, Referral of Councillors to Public Services Ombudsman, Dispensation requests.
- Other items – Ombudsman Wales – Our Findings reports and Committee’s Work Programme and National Standards Forum.
- Code of Conduct, standards and ethical issues at Council meetings - On a rota basis, Independent Members to observe Council meetings and report back to Committee

7 February 2024

Topic	Objective	Who is responsible	Outcome
Whistleblowing Policy	To review an anonymised report on the number of whistleblowing cases and outcomes over the previous 12 months	Committee Moved from October 2023 meeting	Complete an annual review
Monitor and review the acceptance of gifts and hospitality by Members	To review the register	Committee Moved from October 2023 meeting, as Monitoring Officers across Wales considering a consistent approach to the monetary levels for gifts and hospitality	Complete an annual review
Guidance / briefing notes for Group Leaders on emerging topics	To highlight issues around any emerging topics to support Group Leaders in their role	Committee and Monitoring Officer	As required

10 April 2024

Topic	Objective	Who is responsible	Outcome
Annual meeting with Group Leaders regarding duties	To monitor compliance by Group Leaders and assist them in their duties	Committee and Monitoring Officer	

12 June 2024

Topic	Objective	Who is responsible	Outcome
Annual report	Approval of Annual report for submission to Council	Committee	Presentation of Annual report at the Council meeting on 11 July 2024
Monitor members' attendance at relevant meetings	To review members attendance at relevant meetings and consider any whose attendance is below 60%	Committee	Complete an annual review
Oversee the Register of Interest of Members, Co-opted members and Church and Parent Governor Representatives and Officers	To review the Register of Interest	Committee	Complete an annual review
General Dispensations	To review the use of General dispensations over the previous 12 months	Committee	Complete an annual review.
Guidance / briefing notes for Group Leaders on emerging topics	To highlight issues around any emerging topics to support Group Leaders in their role	Committee and Monitoring Officer	As required

30 October 2024

Topic	Objective	Who is responsible	Outcome
Guidance / briefing notes for Group Leaders on emerging topics	To highlight issues around any emerging topics to support Group Leaders in their role	Committee and Monitoring Officer	As required

October 2025

Topic	Objective	Who is responsible	Outcome
Oversee the Council's rules and protocols on accountability of members	Review Section 21 [Protocol on Member / Officer Relations] and Section 25 [Local Resolution Process] of Constitution	Committee	Two yearly review [previous review October 2023]

Standards Community Sub-Committee Work programme

Standing items on agendas:

- Monitoring Officer report – Referral of Councillors to Public Services Ombudsman, Dispensation requests.
- Other items – Ombudsman Wales – Our Findings reports and Committee's Work Programme

7 February 2024

Topic	Objective	Who is responsible	Outcome

12 June 2024

Topic	Objective	Who is responsible	Outcome

30 October 2024

Topic	Objective	Who is responsible	Outcome