

Standards Committee Work programme

Standing items on agendas:

- Monitoring Officer report – Code of conduct training, Attendance, Referral of Councillors to Public Services Ombudsman, Dispensation requests.
- Other items – Ombudsman Wales – Our Findings reports and Committee’s Work Programme

8 February 2023

Topic	Objective	Who is responsible	Outcome
<ul style="list-style-type: none"> • Standards Committee Annual report 	Approval of Annual Report for submission to Council	Chair and Monitoring Officer	Prepare a report for Council.
<ul style="list-style-type: none"> • Group Leaders duties 	To monitor compliance by leaders of political groups and assist them in their new duties.	Committee and Monitoring Officer	<p>Training to be provided to Group Leaders by Monitoring Officer</p> <p>Request a short report from Group Leaders on members conduct/concerns</p>
<ul style="list-style-type: none"> • Assisting Members to observe the Code of Conduct 	To observe Council and Committee meetings to consider any issues relating to standards and conduct for discussion by the Committee.	Committee	Agree process and forms for recording observations.

14 June 2023

Topic	Objective	Who is responsible	Outcome
<ul style="list-style-type: none"> Assisting members to observe the Code of Conduct 	<p>Consider any reports from observations of Members at committee meetings and agree any actions. Review the process and form, amend and add as standing item on agendas.</p>	<p>Committee and Monitoring Offer</p>	<p>Observing councillors in committee/Council meetings – report back to Committee</p>
<ul style="list-style-type: none"> Monitor members attendance at relevant meetings 	<p>To review members attendance at relevant meetings and consider any whose attendance is below 60%</p>	<p>Committee</p>	<p>Complete an annual review</p>
<ul style="list-style-type: none"> Oversee the Register of Interest of Members, Co-opted members and Church and Parent Governor Representatives and Officers 	<p>To review the Register of Interest</p>	<p>Committee</p>	<p>Complete an annual review</p>
<ul style="list-style-type: none"> Moved to Oct meeting Monitor and review the acceptance of gifts and hospitality by Members. 	<p>To review the register</p>	<p>Committee</p>	<p>Complete an annual review</p>
<ul style="list-style-type: none"> Whistleblowing Policy 	<p>To review an anonymised report on the number of whistleblowing cases and outcomes over the previous 12 months.</p>	<p>Committee</p>	<p>Complete an annual review</p>

<ul style="list-style-type: none"> • General Dispensations 	To review the use of General dispensations over the previous 12 months	Committee	Complete an annual review
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25 October 2023

Topic	Objective	Who is responsible	Outcome
<ul style="list-style-type: none"> • Oversee the Council's rules and protocols on accountability of members 	Review Section 21 [Protocol on Member / Officer Relations] and Section 25 [Local Resolution Process] of Constitution	Committee	Two yearly review
<ul style="list-style-type: none"> • Monitor and review the acceptance of gifts and hospitality by Members. 	To review the register	Committee	Complete an annual review