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Public Service Board Scrutiny Committee Monday, 29 April 2019

MINUTES OF A MEETING OF THE PUBLIC SERVICE BOARD SCRUTINY COMMITTEE HELD AT COMMITTEE ROOM A - COUNTY HALL, LLANDRINDOD WELLS, POWYS ON MONDAY, 29 APRIL 2019

PRESENT

Neil Evans (Mid and West Wales Fire Authority) (Chair), County Councillor Jackie Charlton (Powys County Council), Angela Davies (Powys County Council), Owen James (Powys Teaching Health Board), Tony Thomas (Powys Teaching Health Board – Reserve Member) and Revd Ian Charlesworth (PAVO)

In attendance:

H Delonette (Sustainable Futures Officer), D Reynolds (Deputy Head Strategy, Performance and Transformation Programmes) and E Patterson (Scrutiny Officer).

1. ELECTION OF CHAIR

RESOLVED that Neil Evans from the Mid and West Wales Fire Authority be elected as Chair for the ensuing year.

2. ELECTION OF VICE-CHAIR

RESOLVED that County Councillor Jackie Charlton be elected as Vice Chair for the ensuing year.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from County Councillor Gareth Jones (Powys County Council), Councillor Ann Webb (Brecon Beacons National Park), Ian Rowat (Brecon Beacons National Park) and Councillor Matthew Feakins (Brecon Beacons National Park).

In attendance:

H Delonette (Sustainable Futures Officer), D Reynolds (Deputy Head Strategy, Performance and Transformation Programmes) and E Patterson (Scrutiny Officer).

What the outcome of the letter had been sent by the Chair after the last meeting had been inquired.

All organisations had provided names of representatives and reserves. In the case of Powys Teaching Health Board an appointment process was being undertaken in respect of one of the representatives however, a reserve had been appointed and was in attendance.

It appears that the National Park are struggling to appoint representatives who can attend. An appropriate work programme may attract improved attendance and Members consider National Park members to have an important role to play in scrutiny of the Public Service Board (PSB).

It may be that there has been little to attract scrutiny as the PSB in Powys has struggled to get going. Other PSBs have made more progress and it may be beneficial to visit a more active PSB Scrutiny Committee to see what lessons can be learnt. Monmouth PSB was suggested as a potential area to visit.

Agreed the Scrutiny Officer to investigate other scrutiny arrangements with a view to visiting an active PSB Scrutiny Committee.

The Sustainable Development Officer advised that there was a PSB Co-ordinating meeting shortly where details of other scrutiny arrangements can be requested. Powys is in the unusual position of having a PSB and RPB (Regional Partnership Board) with the same footprint. These bodies have different roles but there is some crossover. The Powys PSB has delegated two of the Well-Being steps to the Powys RPB and therefore scrutiny arrangements for these steps need to be clarified.

Recommended that the PSB Scrutiny Committee consider the governance arrangements of the Powys PSB and Powys RPB together with the terms of reference of the Powys PSB Scrutiny Committee.

4. MINUTES

The Chair was authorised to sign the minutes of the meeting held on the 20th September 2019 subject to the following amendments:

Present:

County Councillor Jackie Charlton (Powys County Council), Neil Evans (Mid and West Wales Fire Authority), Owen James (Powys Teaching Health Board), County Councillor David Jones (Powys County Council) and Tony Thomas (Powys Teaching Health Board – Reserve Member)

Change the first Para 5.8 on page 2 of the minutes to Para 5.7.

Recommended that the Member Development Working Group be asked to provide training and support for the development of PSB scrutiny in Powys.

What is the position regarding the scrutiny of Step 10 which was due to come to PSB Scrutiny in January 2019?

The Sustainable Development Officer explained that the January meeting had not happened as the Lead Officers were at a promotional event at the Senedd. Since then the Lead Officers had changed and the PSB had agreed that Step 10 would be broadly dealt with under the Mid Wales Growth Deal. The Mid Wales Growth Deal had not been in existence when the Well-Being Plan had been conceived but it was a living document which changed over time.

Members expressed several concerns regarding Step 10 and **asked that an update on this be made available to scrutiny either in a meeting, a virtual meeting or by paper.**

It was confirmed that this meeting was quorate but that the changes to the Terms of Reference discussed at the previous meeting should form part of the paper regarding Governance.

5.	RESPONSE TO SCRUTINY FROM POWYS PUBLIC SERVICE BOARD ON WCCIS
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The response from the Powys Teaching Health Board to the PSB Scrutiny question on WCCIS had not been received as the Chief Executive had been on leave and a request was made that this was deferred to the next scrutiny meeting.

Members expressed concern that a response had not been received and requested that the Powys Teaching Health Board be asked for a response ahead of the next meeting of the PSB on the 6th June 2019.

6.	VISION 2040 - DELIVERY PLANS
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This item was discussed in conjunction with item 7 on the agenda

The Sustainable Development Officer presented the Delivery Plans which had been included on the last agenda of the PSB on 28th March 2019. The Delivery Plans relate to a 20 year programme and all require partnership working to an extent beyond business as usual. All the steps are interlinked but are running at a different pace. For example Steps 11 and 12 (North Powys Well-Being Programme) are further ahead than Step 8 (Develop a sustainable environmental strategy) as Step 8 required evidence to be gathered in the first instance.

As this is a 20 year programme it would not be expected that there had been much progression to the delivery stage. At present the focus is on relationship building, understanding how partnership organisations work and collaborative working.

Members made the following observations:

- PSB scrutiny need a better understanding of the process that has led to the current position
- For scrutiny to take place Step Leads will need to be invited to attend to discuss progress. It would be appropriate to invite no more than three Step Leads to a PSB Scrutiny meeting
- Two of the delivery plans have not been completed (Step 1 – Actively engage with residents, communities and key stakeholders to promote, shape and deliver our vision for 2040 and Step 5 – Develop a joint approach to community resilience by co-ordinating existing support and building the skills and capacity within communities helping them to do the things they can do for themselves). Updates were not provided for these Steps either and as the PSB meets quarterly it will be six months between updates on these Steps.
- The update for Step 8 – Develop a sustainable Environmental Strategy includes the following narrative:

Partners/stakeholders involved	The other key partner is PCC however, it has been difficult to engage with PCC on this issue so far
Where are we now	...We now need full engagement from PCC so we can start to see the gaps in PSB member activity and then engage more widely with stakeholders
Barriers	It has been difficult to engage with PCC on this issue so far
Issues for consideration by the PSB	We need to ensure full involvement by PCC

- It would be useful for PSB Scrutiny to have sight of PSB agendas and minutes for monitoring purposes

RESOLVED that the Chair write to the Chair of the PSB expressing concern that both Delivery Plans and updates were missing from Step 10 and that there appear to be problems with the engagement of PCC in relation to Step 5 and asking what action is the PSB taking in regard to both these issues.

7. VISION 2040 - STEPS

This item was discussed under item 6 of the agenda.

8. PSB ANNUAL REPORT

The Sustainable Development Officer explained that the Well-Being of Future Generations sets out a timeline for the publication of the PSB Annual Report. This was 14 months from the publication of the Well-Being Plan which is the 3rd July 2019. There is no requirement that this will be a written report and the PSB has agreed to publish a series of short videos interspersed with case studies. Officers have been asked to prepare content based on the work undertaken over the last year.

The scripts will be prepared by early May, the introduction will be filmed for presentation at PSB on 6th July and the remainder of the videos will be recorded on the 6th July when all PSB members will be present. There is no requirement that the report is sent to the sovereign bodies and therefore it will be edited and published.

Will the report be available in accessible formats?

The report will be recorded in English or Welsh depending on the language preference of the Step Lead. The English speaking reports will be subtitled, the Welsh speaking reports will be translated. The introduction will be presented to include British sign language.

The videos will be filmed to the following arrangements:

1. Introduction, Steps 1 and 2 and Brecon Co-location project
2. Step 3
3. Step 4
4. Step 5
5. Step 6
6. Step 7
7. Step 8
8. Steps 9 and 10
9. Steps 11 and 12

Recommended that

- **the scrutiny arrangements be referenced in the introduction,**
- **the scripts be made available for scrutiny to have sight of prior to the next meeting of the PSB on 6th June**

9. DATES OF FUTURE MEETING AND WORK PROGRAMME
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The next schedules of PSB Scrutiny will be hold on the

- 18th July 2019
- 1st October 2019.

It was agreed that Members of the Committee would meet at 10.00am for a briefing with the PSB Scrutiny Committee sitting between 10.30am and 1.00pm.

It is the intention that the PSB Scrutiny Committee meets at different locations using partner organisation meeting rooms where available. Offers were made for the use of meeting rooms in Fire Stations, the Health Board and at PAVO.

The Chair advised Committee that the Sustainable Development Officer was leaving shortly. On behalf of the Committee he thanked her for all the work she had undertaken over the years with the PSB and wished her well for the future.

Chair Neil Evans – Mid and West Wales Fire Authority

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