

CYNGOR SIR POWYS COUNTY COUNCIL

**Powys Pension Board
10th July 2018**

REPORT BY: Board Secretary

SUBJECT: GDPR Post Implementation Update

REPORT FOR: Information

1. Introduction

At the meeting on 12th January 2018, the Board sought assurances that processes had been put in place regarding the implementation of the General Data Protection Regulation (GDPR), which came into effect on 25th May.

2. GDPR Requirements

- 2.1 The General Data Protection Regulation (GDPR) is a new set of European Union (EU) regulations which come into force on 25th May 2018. It changes how organisations are required to process and handle data, with the key aim of giving greater protection and rights to individuals.
- 2.2 The changes required an update to several key documents and contracts with external providers.
- 2.3 It has been confirmed that the role of the Data Protection Officer for the Fund will be the County Council's appointed Data Protection Officer.

3. Action Taken and Updated Documentation

- 3.1 As a result of the above requirements, the documentation below was produced:

GDPR Frequently Asked Questions for members
Full Privacy Notice
Short Privacy Notice
Memorandum of Understanding for Scheme Employers
Data Protection Breach Form
Privacy Impact Assessment Form

- 3.2 Scheme membership and Employers were notified and issued with a link to the appropriate privacy notices. The following were written to:

Scheme Employers (including the Memorandum of Understanding)

Active Scheme Members
 Deferred Scheme Members
 Pensioners (including Dependents)

- 3.3 The Powys Pension Fund website has been updated to include updated privacy notices for easy member access.

The member self-service portal, My Powys Pension, has been updated to enable a member to consent to the use of their data in order to continue using the facility, in the form of a positive election in a “check” box.

For new entrants to the scheme, the Starter Pack has been updated to include reference to the new legislation and appropriate privacy notices and GDPR FAQ.

- 3.4 Contracts and Data Protection agreements with 3rd party Service Providers have been updated to meet the GDPR requirements.

4. Recommendation

The Board is asked to note the contents of this report.

Recommendation:		Reason for Recommendation:	
<ul style="list-style-type: none"> That the Board notes the updated documents and procedures in accordance with the GDPR requirements 		As per report	
Person(s) To Action Decision:			
Date By When Decision To Be Actioned:			
Relevant Policy (ies):	N/A		
Within Policy:	N/A	Within Budget:	N/A
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