

**CYNGOR SIR POWYS COUNTY COUNCIL.**

**CABINET EXECUTIVE  
5 December 2017**

**REPORT AUTHOR:** County Councillor Liam Fitzpatrick  
Portfolio Holder for Highways

**SUBJECT:** Parking Policy

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**REPORT FOR:** Decision / Discussion / Information

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**1. Summary**

- 1.1 The Council is empowered by the Road Traffic Regulation Act 1984 (as amended), the Traffic Management Act 2004, and other specific secondary legislation to provide parking places on and off the highway, to charge for their use, restrict parking on the highway and to carry out parking enforcement activities.
- 1.2 A parking policy document has been developed to provide a strategic foundation for the council's parking policies and operational practice. It is based upon current practice and aims to provide a framework in which to formalise and standardise practice across the County.
- 1.3 The Policy does not consider charges made for parking however there are some charges where a formal charge has not been adopted previously. This report will therefore include those charges with a view of including them within the department's fees and charges schedule which is periodically reviewed.

**2. Proposal**

- 2.1 The proposal is to adopt the proposed policy enclosed at Appendix A and the schedule of charges listed below.
- 2.2 Proposed charges:

**Replacement Permits** – replacement permits for off street car parks has not been formally approved previously. However a replacement permit was introduced in the 2013 approved residents parking policy which was updated in May 2017. Since the work to issue a replacement car park permit is the same as the residents parking permit it is proposed that the charge be made the same, at £25. Replacement permits are required when one is lost/stolen or there has been a change in details on the permit.

**Parking Dispersions** – the initial approved policy was slightly ambiguous and therefore it is proposed to adopt the simpler easier to understand charge of £15 per vehicle per day up to a maximum of 2 vehicles at any one time.

**Parking Suspensions** – a proposed charge of £330 to cover the consideration and creating and erecting of temporary parking suspension signs including any site visits as necessary.

**Car Park Charges for Events** – Long stay car parks can be hired wholly to assist in facilitating an event. The charge will be set at the average daily income from the car park [based on the previous year's income] plus an administration fee of £75.

**Car Park Charges for Site Compounds** – in addition to charging the daily rate for a car per space for the duration of the compound, a £75 administration fee will also be payable for entering into an agreement.

### **3. Options Considered / Available**

- 3.1 **Option 1** – to approve the proposed policy and charges. This will allow the council to adopt a framework to ensure consistency across the County.
- 3.2 **Option 2** – not to approve the proposed policy. This may lead to inconsistent approaches to parking across the County.

### **4. Preferred Choice and Reasons**

- 4.1 Option 1 is the preferred option as it formalises current practice and charges.

### **5. Impact Assessment**

- 5.1 Is an impact assessment required?            Yes
- 5.2 If yes is it attached?                            Yes

### **6. Corporate Improvement Plan**

- 6.1 The policy assists in supporting the priority 'Developing the Economy' by ensuring parking is available in the right places whilst also easing congestion which may deter visitors to towns.

**7. Local Member(s)**

7.1 The policy and charges apply with equal force across the whole County.

**8. Other Front Line Services**

Does the recommendation impact on other services run by the Council or on behalf of the Council?            No

If so please provide their comments

**9. Communications**

Have Communications seen a copy of this report?    Yes

The Communications Manager has stated 'The report is of public interest and requires news release and use of appropriate social media to publicise the decision'.

**10. Support Services (Legal, Finance, Corporate Property, HR, ICT, Business Services)**

10.1 The Highways and Enforcement Solicitor has reviewed the proposal and, subject to proper process, has no comment to make.

10.2 The Finance Business Partner [Place] notes the contents of the report. In addition to this as part of the Medium Term Financial Strategy the Parking Service is undergoing a review to meet the £175k efficiency target for 2018/19.

**11. Scrutiny**

Has this report been scrutinised?            No

**12. Statutory Officers**

The Head of Financial Services (acting Section 151 Officer) notes the comments made by the Finance Business Partner.

The Solicitor to the Council (Monitoring Officer) has commented as follows: "I note the legal comment and have nothing to add to the report. Before making a decision, the Portfolio Holder must read and understand the impact assessment".

**13. Members' Interests**

The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If the Portfolio Holder has an interest

he/she should declare it, complete the relevant notification form and refer the matter to the cabinet for decision.

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To approve the Parking Policy in Appendix A to the report</b>	<b>To ensure a consistent approach to parking across the County.</b>

<b>Relevant Policy (ies):</b>			
<b>Within Policy:</b>	<b>Yes</b>	<b>Within Budget:</b>	<b>See para 10.2 above</b>

<b>Relevant Local Member(s):</b>	<b>All Members</b>
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<b>Person(s) To Implement Decision:</b>	<b>Tony Caine</b>
<b>Date By When Decision To Be Implemented:</b>	<b>Immediately upon approval</b>

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**Background Papers used to prepare Report:**