

## Licensing Sub-Committee

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Meeting Venue

**By Zoom**

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Meeting Date

**Wednesday, 5 June 2024**

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Meeting Time

**2.00 pm**

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For further information please contact

**Carol Johnson**

carol.johnson@powys.gov.uk



County Hall  
Llandrindod Wells  
Powys  
LD1 5LG

30 May 2024

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Mae croeso i chi siarad yn Gymraeg neu yn Saesneg yn y cyfarfod.

Rhowch wybod pa iaith rydych am ei defnyddio erbyn hanner dydd, ddau ddiwrnod gwaith cyn y cyfarfod.

You are welcome to speak Welsh or English in the meeting.

Please inform us of which language you wish to use by noon, two working days before the meeting.

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### AGENDA

**The Sub-Committee Members are required to attend a private Briefing meeting at 1.30 p.m.**

<b>1.</b>	<b>APPLICATION FOR A VARIATION OF A PREMISES LICENCE</b>
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Application made by the Church Council of St. Mary's Church Hay on Wye in respect of the premises licence for The Parish Hall, Lion Street, Hay On Wye, Powys, HR3 5AD.

**1.1. Sub-Committee procedures**

To receive introductions by the Chair and other participants and an explanation of the Sub-Committee's procedures by the Clerk/Solicitor.

(Pages 3 - 4)

**1.2. Application to vary a licence**

(Pages 5 - 24)

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# 1.a

## POWYS COUNTY COUNCIL – LICENSING REVIEW PANELS [SUB-COMMITTEES] PROCEDURE AT HEARING (simplified)

<p><b>Application for a new licence / variation of a licence</b></p>	<p><b>Application for a review of a licence by a responsible authority [such as Environmental Protection or police] or interested party</b></p>
<p><b>INTRODUCTIONS</b> Chair introduces themselves and asks other members of the panel to do so.</p> <p>Each person in turn introduces themselves:</p> <ul style="list-style-type: none"> <li>• Council’s representative(s) [Licensing Officer]</li> <li>• Applicant and/or their representative</li> <li>• Objector(s) and/or their witnesses (only objectors who have submitted relevant representations may participate in the hearing)</li> <li>• Police Licensing Officer</li> <li>• Clerk/Solicitor</li> </ul> <p>Clerk/Solicitor outlines the process to be followed in the meeting.</p>	<p><b>INTRODUCTIONS</b> Chair introduces themselves and asks other members of the panel to do so.</p> <p>Each person in turn introduces themselves</p> <ul style="list-style-type: none"> <li>• Council’s representative(s) [Licensing Officer]</li> <li>• Responsible authority or an interested party – in a review they are the applicant</li> <li>• the licence holder and/or any representatives or witnesses</li> <li>• Objector(s) and/or their witnesses (only objectors who have submitted relevant representations may participate in the hearing)</li> <li>• Clerk/Solicitor</li> </ul> <p>Clerk/Solicitor outlines the process to be followed in the meeting.</p>
<p><b>ORDER OF HEARING</b> Chair manages / takes the lead at the meeting to ensure the correct order of proceedings is adhered to. Assistance from Clerk/Solicitor should be sought where necessary.</p>	<p><b>ORDER OF HEARING</b> Chair manages / takes the lead at the meeting to ensure the correct order of proceedings is adhered to. Assistance from Clerk/Solicitor should be sought where necessary.</p>
<ol style="list-style-type: none"> <li>1) Council’s representative presents the report <ul style="list-style-type: none"> <li>• Panel may ask questions of the Council’s representative</li> </ul> </li> <li>2) Applicant or their representative puts their case forward <ul style="list-style-type: none"> <li>• Panel may ask questions</li> <li>• Objectors and/or their representatives may ask questions</li> </ul> </li> <li>3) Each objector and/or their witnesses put their case forward in turn. After each objector/witness has presented: <ul style="list-style-type: none"> <li>• Applicant or their representative may ask questions</li> <li>• Panel may ask questions</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1) Council’s representative presents the report <ul style="list-style-type: none"> <li>• Panel may ask questions of the Council’s representative</li> </ul> </li> <li>2) The responsible authority or an interested party presents their case <ul style="list-style-type: none"> <li>• Panel may ask questions</li> <li>• the licence holder and/or their representative may ask questions</li> <li>• Objectors and/or their representatives may ask questions.</li> </ul> </li> <li>3) The licence holder or their representative is invited to put their case forward. <ul style="list-style-type: none"> <li>• Panel may ask questions</li> <li>• the responsible authority or an interested party may ask questions</li> <li>• Objectors may ask questions.</li> </ul> </li> </ol>

<p>4) Chair invites applicant or his/her representative to summarise points and make a final statement</p> <p>5) Chair checks that all parties have had ample opportunity to present all aspects of their case and have said all they want to say before the Panel and the clerk withdraws to deliberate in private.</p> <p>6) The Panel and clerk return to the meeting and Panel's decision is announced by the Chair or Clerk/Solicitor. The grounds for that decision and the reasons for reaching it are also explained</p> <p>7) The Clerk/Solicitor advises that the decision will be conveyed in writing to the applicant and objectors as soon as possible along with details of the appeal mechanism.</p> <p>8) The meeting closes.</p>	<p>4) Each objector and/or their witnesses put their case forward in turn. After each objector/witness has presented then:</p> <ul style="list-style-type: none"> <li>• Panel may ask questions</li> <li>• the responsible authority or an interested party may ask questions</li> <li>• the licence holder or their representative may ask questions</li> </ul> <p>5) Chair invites responsible authority or an interested party to summarise points and make a final statement</p> <p>6) Chair checks that all parties have had ample opportunity to present all aspects of their case and have said all they want to say before the panel and the clerk withdraws to deliberate in private.</p> <p>7) The Panel and clerk return to the meeting and the Panel's decision is announced verbally by the Chair or Clerk/Solicitor. The grounds for that decision and the reasons for reaching it are also explained</p> <p>8) The Clerk/Solicitor advises that the decision will be conveyed in writing to the licence holder, responsible authority or an interested party and objectors as soon as possible along with details of the appeal mechanism.</p> <p>9) The meeting closes.</p>
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#### **NOTE ON OBJECTORS**

- There is no limit on the number of objectors
- Each objector is limited to a maximum of 2 witnesses.
- Objectors may appoint a spokesperson to present their case in order to avoid repetition of the same issues.
- Where there are a large number of objectors each wishing to be heard then the chair may choose to set a time limit for each objector to present their case.

# 1.b

## CYNGOR SIR POWYS COUNTY COUNCIL

Licensing Sub-Committee On Line  
at 14:00 on Wednesday the 05/06/2024

**REPORT BY:** Martin Phillips Licensing Officer

**SUBJECT:** Application for a Premises Licence for The Parish Hall, Lion Street, Hay On Wye, Powys, HR3 5AD.

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**REPORT FOR:     DECISION**

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### 1.     **APPLICATION**

- 1.1     On the -09/04/2024, a Variation Application to Vary the current Premises Licence for a Premises Licence at Hay Parish Hall was received from The Church Council of St. Mary's Church Hay on Wye.
  - 1.2     A location map of the premises is set out at **Annex A**, and a copy of the application and a plan of the premises are reproduced at **Annex B** .
  - 1.3     Hay Parish Hall currently holds a Premises Licence for Entertainment and has held that licence since January 2006, in the intervening years they have held events at which Alcohol was to be sold by serving Temporary Events Notifications these events have been run without any problems and no complaints have been received.
  - 1.4     The applicant & The Licensing Authority satisfied procedural obligations by consulting the Responsible Authorities and advertising the application.
- 1.4 The Applicant has applied to Vary the current Premises Licence to include the Sale of Alcohol and to extend the Licensable area to include the forecourt as indicated on the plan, and to extend the Licensing Hours for New Years Eve.

### 2.     **REPRESENTATIONS**

#### 2.1     Responsible Authorities

The Environmental Protection Office as requested that the licensable hours for the outside area be restricted and end at 23:00 the applicants have agreed to this amendment.

#### 2.2     Other Persons

##### Objections

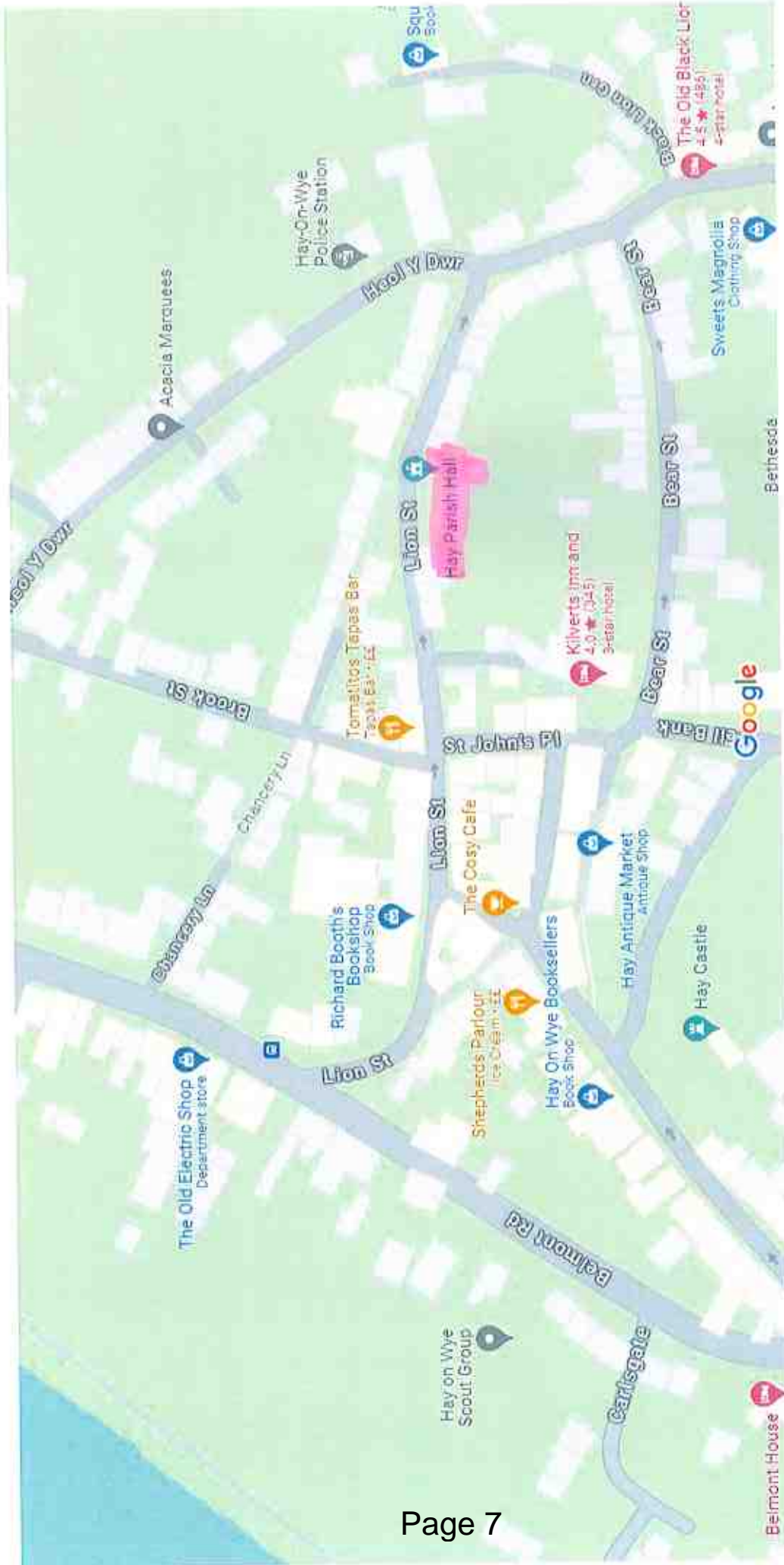
2 Representations have been received and the details of these representations are detailed and attached at **Annex C**.

### **3. OPTIONS**

- 3.1 In determining the application for the Premises Licence, the Sub-Committee must take such steps as are considered appropriate to promote the licensing objectives;
- i) The Prevention of Crime and Disorder
  - ii) Public Safety
  - iii) The Prevention of Public Nuisance
  - iv) The Protection of Children from Harm
- (3.2 If appropriate make reference to LA03 guidance or our Licensing policy if it relates to any of the points raised by objectors)
- 3.3 The options are to;
- a) grant the application as submitted by the applicant without modification, with the exception of the inclusion of mandatory conditions made under Section 19, Licensing Act 2003 (Supply of Alcohol); or
  - b) grant a licence with modified conditions; or
  - c) reject the whole or part of the application.

### **4. DETERMINATION**

- 4.1 The Licensing Sub-Committee is requested to determine the application.



Map data ©2024 20 m

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**Cyngor Sir Powys County Council**

FORM 11

**ANNEX B**



**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

Once completed please send your application to: -

**CYNGOR SIR POWYS COUNTY COUNCIL**  
The Licensing Officer

Council Offices Neuadd Brycheiniog Cambrian Way Brecon Powys LD3 7HR	Council Offices Y Gwalia Ithon Road Llandrindod Wells Powys LD1 6AA	Council Offices Ty Maldwyn Brook Street Welshpool Powys SY21 7PH
<b>Contact: 0345 602 7037 and ask to speak to an Officer</b>		

You may wish to keep a copy of the completed form for your records

I/We The Church Council of St. Mary's Church, Hay-on-Wye.....  
*(Insert name of applicant / applicants)*

being the premises licence holder, apply to vary a premises licence under Schedule 34 of the Licensing Act 2003 for the premises described in Part A1 below

<b>Premises Licence Number</b>	<b>OONN/PREM/B/000264</b>
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<b>Part A1 – Premises Details</b>			
Postal address of premises if any or if none ordnance survey map reference or description.			
The Parish Hall, Lion Street, Hay-on-Wye			
<b>Post town</b>	<b>Hereford</b>	<b>Post code</b>	<b>HR3 5AD</b>

Telephone number of premises (if any) | None.

£ Non-domestic rateable value of premises | £N/A

**Part 2 – APPLICANT DETAILS**

Daytime contact telephone number

E-mail address if any (optional)

CURRENT POSTAL ADDRESS if different from premises address

Post town

Post code

**Part 3 – Variation**

Please tick

Do you want the proposed variation to have effect as soon as possible? YES NO  
X

If not? When do you want the variation to take effect? DD/MM/YYYY Day Month Year

Do you want the proposed variation to have effect in relation to the introduction of the Late Night Levy? YES NO  
(Please see guidance note 1) X

**Please describe briefly the nature of the proposed variation**  
**( please read guidance note 2)**

To be permitted to sell and/or supply alcohol for consumption both on and off the premises.  
To be permitted to use the forecourt for all licensed activities.

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<b>If your proposed variation would mean that 5000 or more people are expected to attend the premises at any one time, please state the number expected to attend</b>	<b>N/A</b>
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<b>Part 4 - Operating Schedule</b>		
<b>Please complete those parts of the operating schedule which would be subject to change if this application to vary were successful</b>		
<b>Provision of regulated entertainment</b>	<b>Please tick <input checked="" type="checkbox"/></b>	
a) plays (if ticking yes, fill in box A)	YES <input checked="" type="checkbox"/>	NO
b) films (if ticking yes, fill in box B)	YES	NO <input checked="" type="checkbox"/>
c) indoor sporting events (if ticking yes, fill in box C)	YES	NO <input checked="" type="checkbox"/>
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	YES	NO <input checked="" type="checkbox"/>
e) live music (if ticking yes, fill in box E)	YES <input checked="" type="checkbox"/>	NO
f) recorded music (if ticking yes, fill in box F)	YES <input checked="" type="checkbox"/>	NO
g) performances of dance (if ticking yes, fill in box G)	YES <input checked="" type="checkbox"/>	NO
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	YES	NO <input checked="" type="checkbox"/>
	<b>Please tick <input checked="" type="checkbox"/></b>	
Provision of late night refreshment (if ticking yes, fill in box I)	YES	NO <input checked="" type="checkbox"/>
Sale by retail of alcohol (if ticking yes, fill in box J)	YES <input checked="" type="checkbox"/>	NO

**IN ALL CASES PLEASE COMPLETE BOXES K, L, AND M BELOW**

<b>[BOX A] PLAYS</b> Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both - Please Tick or insert "YES" in the relevant box. (please read guidance note 4)	Indoors		
Day	Start	Finish		Outdoors		
				Both	X	
Mon	09.00	23.30	<b>Please give further details here (please read guidance note 5)</b>			
Tue	09.00	23.30				
Wed	09.00	23.30		<b>State any seasonal variations for performing plays (please read guidance note 6)</b>		
Thur	09.00	23.30				
Fri	09.00	23.30		<b>Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list. (please read guidance note 7)</b>		
Sat	09.00	23.30				
Sun	09.00	23.30				

<b>[BOX B] FILMS</b> Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both - Please Tick or insert "YES" in the relevant box. (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<b>Please give further details here (please read guidance note 5)</b>		
Tue					
Wed			<b>State any seasonal variations for the exhibition of films (please read guidance note 6)</b>		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list. (please read guidance note 7)</b>		
Sat					
Sun					

<b>[BOX C]</b> <b>INDOOR SPORTING EVENTS</b> Standard days and timings (please read guidance note 8)			<u>Please give further details here (please read guidance note 5)</u>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events (please read guidance note 6)</u>
Wed			
Thu			<u>Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 7)</u>
Fri			
Sat			
Sun			

<b>[BOX D] BOXING OR WRESTLING ENTERTAINMENT</b> Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – Please Tick or insert “YES” in the relevant box (please read guidance note 4)	Indoors	
				Outdoors	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Both	
Mon			<u>Please give further details here (please read guidance note 5)</u>		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)</u>		
Thur					
Fri			<u>Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 7)</u>		
Sat					
Sun					



<b>[BOX E] LIVE MUSIC</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of live music take place indoors or outdoors or both –</b> Please Tick or insert “YES” in the relevant box (please read guidance note 4)	Indoors		
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Outdoors		
				Both	X	
Mon	09.00	23.30	<b><u>Please give further details here (please read guidance note 5)</u></b> Performance of live music both indoors and on the forecourt			
Tue	09.00	23.30				
Wed	09.00	23.30		<b><u>State any seasonal variations for the performance of live music (please read guidance note 6)</u></b> <b><u>New Year’s Eve</u></b>		
Thur	09.00	23.30				
Fri	09.00	23.30				
Sat	09.00	23.30		<b><u>Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (please read guidance note 7)</u></b> 09.00 31 <sup>st</sup> DECEMBER Through to 00.30 1 <sup>st</sup> JANUARY		
Sun	09.00	23.30				

<b>[BOX F] RECORDED MUSIC</b> Standard days and timings (please read guidance note 8)			<b>Will the playing of recorded music take place indoors or outdoors or both -</b> Please Tick or insert “YES” in the relevant box (please read guidance note 4)	Indoors		
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Outdoors		
				Both	X	
Mon	09.00	23.30	<b><u>Please give further details here (please read guidance note 5)</u></b> Performance of recorded music both indoors and on the forecourt.			
Tue	09.00	23.30				
Wed	09.00	23.30		<b><u>State any seasonal variations for playing recorded music (please read guidance note 6)</u></b> <b><u>New Year’s Eve</u></b>		
Thur	09.00	23.30				
Fri	09.00	23.30				
Sat	09.00	23.30		<b><u>Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 7)</u></b> 09.00 31 <sup>st</sup> DECEMBER through to 00.30 1 <sup>st</sup> JANUARY		
Sun	09.00	23.30				

<b>[BOX G] PERFORMANCE OF</b>	<b>Will the performance of dance take place</b>	<b>Indoors</b>	
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DANCE Standard days and timings (please read guidance note 8)			indoors or outdoors or both – Please Tick or insert "YES" in the relevant box (please read guidance note 4)	Outdoors
Day	Start	Finish		Both
Mon	09.00	23.30	<b>Please give further details here (please read guidance note 5)</b> Performance of dance both indoors and on the forecourt.	X
Tue	09.00	23.30		
Wed	09.00	23.30	<b><u>State any seasonal variations for the performance of dance (please read guidance note 6)</u></b> <b><u>New Year's Eve</u></b>	
Thurs	09.00	23.30		
Fri	09.00	23.30	<b><u>Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 7)</u></b> <b>[REDACTED]</b>	
Sat	09.00	23.30		
Sun	09.00	23.30		

[BOX H] ANYTHING OF A SIMILAR DESCRIPTION TO THAT FALLING WITHIN (E), (F) OR (G). Standard days and timings (please read guidance note 8)			<b>Please give a description of the type of entertainment you will be providing</b>		
Day	Start	Finish	Will the entertainment be taking place indoors or outdoors or both – Please Tick or insert "YES" in the relevant box (please read guidance note 4)	Indoors	
Mon					Outdoors
			Both		
Tue			<b>Please give further details here (please read guidance note 5)</b>		
Wed					
Thu					
Fri			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)</u></b>		
Sat					
Sun			<b><u>Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list. (please read guidance note 7)</u></b>		

<b>[BOX I] LATE NIGHT REFRESHMENT</b> Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – Please Tick or insert “YES” in the relevant box (please read guidance note 4)	Indoors	
Day				Outdoors	
Start	Finish			Both	
Mon			<b>Please give further details here (please read guidance note 5)</b>		
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 6)</b>		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 7)</b>		
Sat					
Sun					

<b>[BOX J] SUPPLY OF ALCOHOL</b> Standard days and timings (please read guidance note 8)			Will the sale of alcohol be for consumption on or off the premises or both – Please Tick or insert “YES” in the relevant box (please read guidance note 9)	On	
Day				Off	
Start	Finish			Both	X
Mon	10.00	23.00	<b>State any seasonal variations for the supply of alcohol (please read guidance note 6)</b>		
Tue	10.00	23.00	<b>New Years Celebrations.</b>		
Wed	10.00	23.00			
Thur	10.00	23.00	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 7)</b>		
Fri	10.00	23.00			
Sat	10.00	23.00	09.00 31 <sup>st</sup> DECEMBER Through to Midnight 31 <sup>st</sup> . DECEMBER		
Sun	10.00	23.00			

**[BOX K] Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please Read Guidance Note 10)**



It is not intended to permit any adult entertainment or services on the premises.

**[BOX L] HOURS PREMISES ARE OPEN TO THE PUBLIC**  
**Standard days and timings**  
**(please read guidance note 8)**

Day	Start	Finish
Mon	09.00	23.30
Tue	09.00	23.30
Wed	09.00	23.30
Thu	09.00	23.30
Fri	09.00	23.30
Sat	09.00	23.30
Sun	09.00	23.30

**State any seasonal variation (please read guidance note 6)**

New Year's Eve Celebrations.

**Non-standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list. (please read guidance note 7)**

09.00 31<sup>st</sup> DECEMBER Through to 01.00 1<sup>st</sup> JANUARY

**Please identify those conditions currently imposed which you believe could be removed as a consequence of the proposed variation you are seeking**

None.

Please tick

I have enclosed the premises licence

Yes

I have enclosed the relevant part of the premises licence

Yes

If you have not ticked one of the boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence

[Box M] Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)**

The sale and/or supply of alcohol will be carried out by hirers of the premises and their attention will be drawn to the four licensing objectives. They will be required to name a responsible person to supervise all aspects of the sale and/or supply of alcohol. Hirers will still have to pay due regard to these rules even when alcohol is being supplied free of charge such as a private event or wine tastings.

**b) The prevention of crime and disorder**

**Bookings** will only be accepted from respectable and responsible bodies from whom a deposit will be required. The nominated person will be responsible for preventing drunkenness and disorder. In the case of crime or disorder occurring, unless it can be shown that all reasonable steps were taken, future bookings will not be accepted. Alcohol will not be left on the premises unattended without permission and then only whilst preparing for an event or tidying up afterwards. Longer term storage of alcohol will not be permitted.

**c) Public safety**

The premises are fitted with emergency exit signs. The gas and electricity installations are checked at the recommended intervals. The heating system is a new hot water and radiator system with a gas fired boiler. There are three doors into the building, two of them having a step and the third being level with the path and suitable for wheelchairs. There is a wall and railing along the front of the forecourt with a single gateway onto the pavement.

**d) The prevention of public nuisance**

The premises lie in a residential area so any use of the forecourt will be supervised to prevent excessive noise. The use of the forecourt may, in the future, be required if another pandemic (or epidemic) occurs.

**e) The protection of children from harm**

When alcohol is being sold or supplied on the premises any children must be accompanied by a responsible adult. There will be no gaming or cigarette vending machines allowed on the premises. When hired to young people's groups such as the Scout Movement a suitably responsible and qualified person will be nominated by the hirer as Safeguarding Officer

**CHECKLIST:** Please Tick or insert "YES" in the boxes below to indicate agreement

• I have made or enclosed payment of the fee.	YES
• I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the Late Night Levy.	N/A
• I have sent copies of this application and the plan to responsible authorities and others where applicable	YES
• I understand that I must now advertise my application to vary	YES
• I have enclosed the premises licence or relevant part of it or explanation	YES
• I understand that if I do not comply with the above requirements my application will be rejected	YES

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures (please read guidance note 12)**

**Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 13) If signing on behalf of the applicant please state in what capacity.**

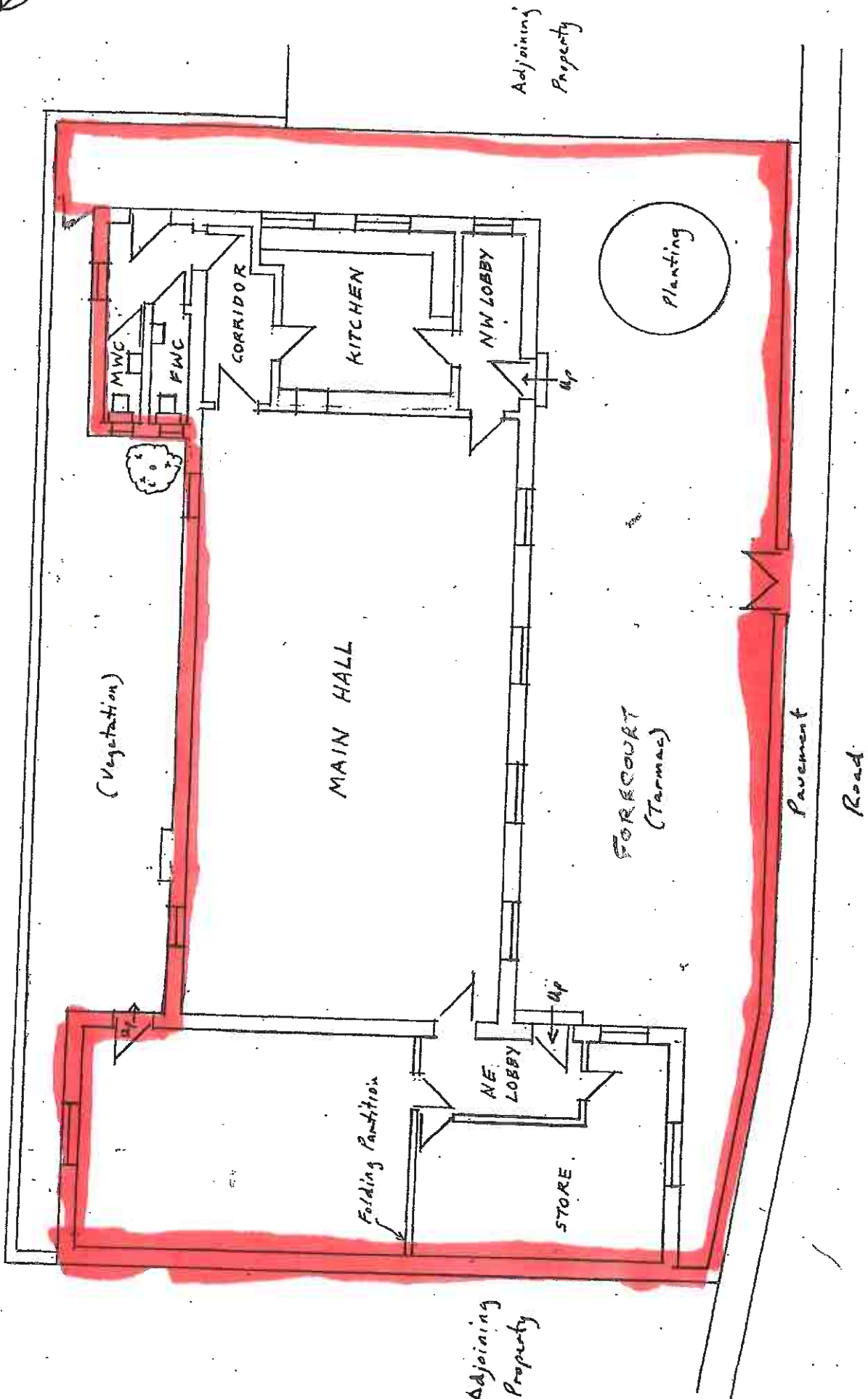
<b>Signature</b>	
<b>Date</b>	
<b>Capacity</b>	
<b>For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 14) If signing on behalf of the applicant please state in what capacity.</b>	
<b>Signature</b>	
<b>Date</b>	
<b>Capacity</b>	

<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 15)</b>	
<b>Post Town</b>	<b>Postcode</b>
<b>Telephone number (if any)</b>	
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>	

### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:



Adjoining Property

Adjoining Property

PARISH HALL  
HAY ON WYE  
FLOOR PLAN

OCT. 07  
Not to Scale  
SITE NO. 5559.1.2



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## **ANNEX C**

### **Objector No 1**

Dear Sir/madam

I refer to the request for a licence by the St.Mary'sChurch committee to sell alcohol at certain times from the Parish Hall in Lion Street Hay-on Wye and as a nearby resident I have objections. I live on near by although a little further away than other residents however we would still hear a noise especially if music is played in the front area of the Hall. We have had sick deposited outside our house several times from the Conservative Club or the Gin Shop or Tomatitos around the corner from us and another regular outlet of alcohol is one too many. There are enough alcohol outlets around a small area now. I would also support those living only about 7 metres from the front of the Parish hall when an alcohol and music event was staged. Our front door is nearby and we have many alcohol fuelled people walking or running past. I am surprised that the Parish Church feel a need to apply for this licence as in the past when a special event has occurred a special licence has been granted but not for a permanent time.

I hope my objections meet with your approval and help to prevent yet another building close to homes which would have loud music and alcohol fuelled people coming and going . WE do have 3 buildings all very close to the Parish hall in which this happens already.

### **Objector No2**

We wish to submit a representation concerning the current Application for a full premises licence made by The Church Council of St Mary's Church, Hay-on-Wye for the premises The Parish Hall, Lion Street, Hay-on-Wye, HR3 5AD.

The Parish Hall is a wonderful local facility and we are supportive of extending its use, including to the sale of alcohol, however we have concerns that if the current application is granted as it stands, the likelihood of causing a public nuisance and harm of children is greatly increased.

It should be noted that the Hall is single glazed and there are currently no controls on music noise. It is in a residential area with houses immediately adjacent and opposite. It is on a single carriageway one-way street, so that the houses opposite are, at mid-point of the hall, approx. 12 m from the edge of the forecourt and 19 m from the front of the building. From observation, loud amplified music from inside the Hall, with windows closed, can be heard inside the buildings opposite.

Permitting the sale of alcohol will make the premises more attractive to hirers but also has the potential to cause public nuisance. Since the introduction of the smoke-free legislation there has been an increase in the numbers of people congregating outside licensed premises. Annoyance is caused from raised voices, particularly during evenings. This has the potential to cause a public nuisance and harm of children through sleep disturbance.

To prevent the likelihood of public nuisance and to protect children from harm we put forward that the following changes and controls should be imposed:

1. To not extend the Licensable area to include the forecourt.
2. To impose a policy of not allowing customers to take drinks outside.
3. To control the music noise from inside the Hall by:
  - Installing double glazing
  - Keeping windows and doors closed
  - Installing a sound system which includes noise limitation
  - Controlling the low frequency content of amplified music to reduce the risk of bass noise penetrating buildings.

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