

**AUDIT COMMITTEE****Work Programme 2014-15**

**Chair** Cllr Aled W Davies  
**Vice Chair** Cllr John G Morris

<b>17 October 2014</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Notes</li> <li>Work Programme</li> </ul>	26 September 2014 18 July and 19 September	Lisa Richards “ “
<b>Internal Audit</b>		
<ul style="list-style-type: none"> <li>Annual Audit Plan</li> <li>Annual Audit Report</li> </ul>		Ian Halstead
<b>Business Continuity</b>	Corporate Business Continuity Plan	David Powell (Caroline Evans)
<b>Risk Register</b>	Progress report	“
<b>Working Groups</b>		
<ul style="list-style-type: none"> <li>Internal Audit</li> <li>Finance and Performance</li> <li>Finance Scrutiny Panel</li> </ul>	Progress Report Progress Report	
<b>Other</b>		
<ul style="list-style-type: none"> <li>Workshops</li> <li>Response to WAO Certification of Grants and Returns 2012/13</li> </ul>		Sue Bolter Jane Thomas
<ul style="list-style-type: none"> <li>Anti Fraud Measures Presentation</li> <li>Closure of Accounts</li> </ul>	Report and Action Plan	Mark Evans Strategic Director

<b>January 2015</b>		
<b>Standard Items</b>		
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Notes</li> <li>Work Programme</li> </ul>	17 October 14 November	Lisa Richards “ “
<b>WAO</b>		
<ul style="list-style-type: none"> <li>Improvement Assessment Letter</li> </ul>		WAO
<b>Business Continuity</b>	Quarterly report	Caroline Evans
<b>Risk Register</b>	“	

<b>Treasury Management</b>	Q3	Ann Owen
<b>Working Groups</b> <ul style="list-style-type: none"> <li>• Internal Audit</li> <li>• Finance and Performance</li> <li>• Finance Scrutiny Panel</li> </ul>	Progress Report Progress Report	
<b>Other</b> <ul style="list-style-type: none"> <li>•</li> </ul>		

<b>March 2015</b>		
<b>Standard Items</b> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• Joint Chairs Notes</li> <li>• Work Programme</li> </ul>	January January, Feb	Lisa Richards “ “
<b>WAO</b>	•	
<b>Business Continuity</b>	Quarterly report	Caroline Evans
<b>Risk Register</b>		
<b>Working Groups</b> <ul style="list-style-type: none"> <li>• Internal Audit</li> <li>• Finance and Performance</li> <li>• Finance Scrutiny Panel</li> </ul>	Progress Report Progress Report	
<b>Other</b> <ul style="list-style-type: none"> <li>•</li> </ul>		

<b>June 2015</b>		
<b>Standard Items</b> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• Joint Chairs Notes</li> <li>• Work Programme</li> </ul>	March March. May	Lisa Richards “ “
<b>Draft Accounts</b>	<ul style="list-style-type: none"> <li>• <b>WAO Audit of the Financial Statements</b></li> <li>• <b>Letters of Representation</b></li> <li>• <b>Statement of Accounts including Annual Governance Statement</b></li> </ul>	WAO/Jane Thomas
<b>Treasury Management</b>	Annual Review	Ann Owen
<b>Other</b>		

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<b>July 2015</b>		
<b>Standard Items</b>	June	Lisa Richards “ “
<ul style="list-style-type: none"> <li>Minutes</li> <li>Joint Chairs Notes</li> <li>Work Programme</li> </ul>		
<b>Annual Improvement Report</b>	WAO	
<b>Certification of Grants</b>	WAO	
<b>Business Continuity</b>	Corporate Business Continuity Plan	David Powell (Caroline Evans)
<b>Risk Register</b>	Progress report	“
<b>Treasury Management</b>	Q1	Ann Owen
<b>Other</b>		
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### Working Groups

**Finance and Performance:** Chair, Cllrs J Brunt, T J Van Rees and Mr J Brautigam

**Internal Audit:** Cllr J G Morris, A W Davies, E R Davies, S C Davies, F Jump, D Thomas and Mr J Brautigam