

## Audit Committee

17 January 2014

### Internal Audit Working Group

**Purpose of Report:** Progress report

The group has met once since the last report to Audit Committee – on 18 November 2013

Student Finance	A number of issues had been raised due to lack of guidance by the Welsh Government. The service was to be centralized commencing in April 2014 and a WAO review across Wales had also been undertaken to ensure that anomalies were addressed prior to centralization. The Group asked that a letter be sent to the Minister regarding the lack of clear guidance and anomalies.
Housing Repairs and Maintenance	A revised action plan had been submitted but the Group remained concerned that systems were not in place to drive the service forward. It was agreed that the Head of Service and Portfolio Holder be invited to Audit Committee to address concerns.
Civil Parking Enforcement	The management of on and off street parking had become the responsibility of the Authority in 2011. Members remained concerned that the number of penalty notices issued appeared to be low and have recommended that the returns per officer are monitored
Sickness Absence	There are concerns that not all sickness absences are reported and that there are weaknesses in reporting where staff are not monitored. Remaining actions identified are due for completion by March 2014 when the Group will review the issue.
Workshops	This was a long standing issue, responsibility for which has been reallocated following a restructuring of the service area. A full report, including Action Plan will be presented in the new year.

Items for consideration at future meetings include Brecon Depot, Brecon High School, Rock System and Welsh Church Acts Fund.

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**Sources:** Notes of meeting held 18 November 2013

**Group Membership:** County Councillors J G Morris (Lead Member), A W Davies, Mrs E R Davies, S C Davies, E A Jones, Mrs F Jump, D Thomas and Mr J Brautigam