

**APPENDIX B**

RIBA Work Stages			OGC Gateways (Applicable projects)	5 Case Business Model	Business Justification Case - under £5m	School Organisation Proposals	WG Approvals	
Preparation	A	Appraisal	0	Strategic fit	Strategic Outline Programme	Develop Business Justification Case	Approval "in principle" of SOP & 50% award to total estimated funding envelope of Band A Investment Programme.	
			1	Business Justification	Develop Strategic Outline Programme Cases Submit Strategic Outline Case			Informal Consultation
	B	Design Brief	2	Delivery Strategy	Develop Outline Business Case		Formal Consultation	
					Submit Outline Business Case			
Design	C	Concept	3A	Design Brief & Concept Approval	Develop Full Business Case	Publication of Statutory Notices	Approval of OBC 'In Principle' and "Subject to Contract". Maximum/Ceiling of grant award per project(s) approved. Issue of grant letter.	
	D	Design Development						
	E	Technical Design						
Pre-construction	F	Production Information	3B	Detailed Design Approval	Develop Full Business Case	Ministerial Decision Letter		
	G	Tender Documentation						
	H	Tender Action						
Construction	I	Mobilisation	3C	Investment Decision	Submit FBC	Submit BJC	Approval of FBC/BJC. Funding contract issued and agreed.	
	J	Construction to Practical Completion	4	Readiness for Service	Implementation	Implementation		
Use	K	Post-practical Completion			5	Operational Review & Benefits Realisation	Post Occupancy Evaluation	Post Occupancy Evaluation