

**NOTES OF A MEETING OF THE MEMBER DEVELOPMENT WORKING
GROUP HELD AT COUNTY HALL, LLANDRINDOD WELLS ON
FRIDAY 8 APRIL, 2011**

PRESENT: County Councillor Mrs S.C. Davies [Chair]
County Councillors P.J. Ashton, Miss S.J. Millington, Mrs M. Morris, G.W. Ratcliffe and Mrs K.M. Roberts-Jones.

Officers in Attendance: Jenny Fitcher (Members Secretary), Carol Johnson (Committee Clerk), Wyn Richards (Scrutiny Services Manager) and Shane Thomas (Member Support Manager).

1. APOLOGIES

Apologies were received from County Councillors S.M. Hayes, E.A. Jones and A.G. Thomas and Stephen Boyd (Board Business Manager).

2. NOTES OF PREVIOUS MEETING

(a) The notes of the previous meeting held on 11 March, 2011 were agreed as a correct record.

(b) Matters arising not included elsewhere on the Agenda:

- Personal Development Reviews [PDRs] – it was agreed that a letter of thanks would be sent to County Councillor Mrs K. Silk for forwarding her views on the use of PDRs in the Brecon Beacons National Park Authority. It was noted that the Conservative Group had nominated Councillors M. Hodges, Miss S. Millington and G. Ratcliffe to participate in the PDR pilot.
- Pictures of Strategic Directors and Heads of Services with details of PAs – this was being produced.

3. ICT MEMBER SUPPORT

The Chair welcomed Elaine Worgan, ICT Contracts & Business Continuity Manager and Lisa Houghton, ICT Services Manager to the meeting. The Working Group received a report on laptop start up times.

The Working Group noted from a survey of a sample of Members' laptops that the average start up time was 4 minutes. 85% of Members had moved to VPN to connect to the network from non-council sites which would reduce connection problems. It was noted that Members should all be using Outlook by the end of June 2011. VPN would also enable Members to use a central storage site for documents rather than their laptops and email inbox. Training would be provided to Members regarding VPN and using Outlook.

Members noted that notice had recently been received from the Information Commissioner's Office reminding authorities of the need for all councillors to register as data controllers. Councillors need to register as they have access to and use individuals' personal information, especially in their ward role. It was noted that the annual

registration fee was £35 and that potential fines were £5,000. Wyn Richards advised that he had asked for the process for the registration of Members to be discussed at the Management Team. Members raised grave concerns that this needed to be resolved as a matter of urgency, so as to ensure the appropriate protection of Members.

Agreed that registration of Members to ensure compliance with the Data Protection Act be resolved as a matter of urgency and reported back to the next meeting.

4. MEMBER SUPPORT AND DEVELOPMENT RHONDDA CYNON TAF [RCT] COUNTY BOROUGH COUNCIL

The Working Group received notes of the visit made to Rhondda Cynon Taf County Borough Council to view their Members' facilities and discuss Member support and development. It was noted that a Cabinet was established in RCT in 1999 and facilities had been developed since then. Members agreed that the provision of facilities should be discussed with all political groups, to meet their needs and that any changes made should not be expensive.

It was agreed that it would assist staff if information on the new Cabinet Members could be produced showing photos, names and details of role. It was noted that the Communications Team would be producing such information.

County Councillor Mrs K. Roberts-Jones advised that she would discuss with the Shadow Cabinet Leader regarding inviting Karyl Selby, Democratic Services Manager, RCT to talk about the development of a Cabinet.

In respect of Member Development, the Cabinet Lead for Member Development and the Democratic Services Manager in RCT undertook all Personal Development Reviews [PDRs] unless a Member asked for someone else to do so. A Member Development Programme was produced and quarterly development sessions were provided at sessions prior to evening Council meetings. Average attendance was 30 Members, which was lower than the average attendance at Powys County Council's development sessions. It was noted that RCT had produced a DVD as part of Member induction.

Agreed to:

- 1. Establish whether a college/school could produce/participate in the production of a Member Induction DVD for 2012.**
- 2. Provide a Work Programme update to the next meeting.**

5. SOCIAL NETWORKING

The Working Group received a draft information paper for Members on Blogging and Social Networking. This was based on Guidance produced by the Standards Board for England.

Agreed to

- 1. Seek comments on the draft from the Communications and HR Teams**
- 2. Ask the Communications Team to arrange a Member Development session on Blogging and Social Networking in June, 2011.**

The Working Group agreed to the suggestion that an email be sent to all Members each time a Members' Bulletin was produced advising them of the content of the latest Bulletin.

Members also raised concerns about Health and Safety issues at County Hall and Neuadd Maldwyn as Members were not required to sign in at these buildings. In respect of Fire Safety it was agreed that everybody should sign in and out.

Agreed that a letter from the Working Group should be sent to the Health and Safety Officer expressing concerns that Members should be required to sign into Council buildings.

6. OUTSIDE BODIES

The Working Group received a draft paper on the role and responsibilities of Members on outside bodies.

The Working Group considered that this detailed information was useful but felt that a short information sheet was required which could be supported by this more detailed information.

Agreed to consider a short information sheet on being appointed as a Member of an outside organisation at the next meeting.

7. MEMBER DEVELOPMENT PROGRAMME

The Working Group received the evaluation summary for the Member Development session:

- Treasury Management 11 March, 2011

The Working Group

Agreed to

- 1. Add adult abuse/child abuse to the Member Development Programme**
- 2. Consider a session on "Life after Council" to support those Members who would not stand for the election in 2012.**
- 3. Ensure that subjects/officers are available to add to the Member Development Programme where spaces exist at short notice.**

10. DATE OF NEXT MEETINGS

It was agreed to find a new date for the meeting in May, 2011.

Provisional dates for the rest of the year were noted:

- Friday 24 June, 10.00 a.m. Committee Room A
- Thursday 1 September, 2.00 p.m. Committee Room A
- Thursday 13 October, 10.00 a.m. Committee Room A
- Friday 25 November, 10.00 a.m. Video Conference Room

County Councillor Mrs S.C. Davies
Chair

NOTES OF A MEETING OF THE CHAIRS AND VICE-CHAIRS OF THE SCRUTINY COMMITTEES AND THE STANDARDS AND AUDIT COMMITTEES HELD AT COUNTY HALL, LLANDRINDOD WELLS ON THURSDAY 14TH APRIL 2011

PRESENT: County Councillor J. G. Morris (Chair)
County Councillors J. H. Brunt, Mrs S. C. Davies, G. Morgan, D. Price, Mrs K. Roberts-Jones, Mrs D. G. Thomas and Independent Member P. Swanson.

Officers in Attendance: Clarence Meredith (Strategic Director – Law and Governance), Richard Hughes (Corporate Policy Manager), Wyn Richards (Scrutiny Services Manager), Lisa Richards (Senior Committee Clerk), Liz Patterson (Committee Clerk).

1. Apologies

Apologies for absence were received from Councillors A. W. Davies and Mrs J.G. Shearer and Independent Member R. Miller.

2. Notes of last meeting

The notes of the meeting held on 28th January 2011 were received.

3. LSB Scrutiny.

It was explained that the Powys Local Service Board had been in existence for approximately 2 years now. The first year was largely spent setting up the Board which consists of the Chief Executives or equivalent of 9 bodies across Powys. These include the Council, the Powys teaching Health Board, Dyfed-Powys Police, the Brecon Beacons National Park, Coleg Powys, the Countryside Council for Wales, Mid and West Wales Fire and Rescue Service, PAVO, Public Health Wales and the Welsh Assembly Government. The Council have two representatives on the Board one of which is the Chair of the Council's Board.

The Council is required to demonstrate that it is working in partnership with other statutory bodies in Powys. The LSB is the means whereby this is demonstrated. The LSB is currently working on the One Powys Plan which should bring together all the Plans of the representative bodies from across Powys and ensure that they are all working towards the same aims and objectives.

The LSB does not have any executive powers in itself but is able through its Members to aim to remove any blocks within the system which are affecting any of the partners' performance.

A project on Collaborative Governance has started which will define the decision-making processes under which the LSB operates and will outline the opportunities for scrutiny. This includes how the partnerships which come under the LSB will be scrutinised and look at the opportunities for including co-optees in partnership scrutiny. This could be undertaken by inviting co-optees onto single project working groups or including them as non-voting Members.

The Local Government (Wales) Measure which will soon be introduced will steer Councils towards partnership scrutiny and the inclusion of co-optees in the scrutiny process. It is expected that over time co-optees will bring added value to the scrutiny process.

Concern was expressed that partners were unaware of the Council's governance processes and the requirement for decisions to be made by Councillors.

Concern was also expressed regarding the increase in responsibilities as a result of the Local Government (Wales) Measure on the scrutiny team including partnership scrutiny which would impact upon other services provided by the team.

It was suggested that the Joint Chairs meeting receive the minutes from the LSB to monitor the types of issues which were under discussion.

4. Performance Management.

It was agreed that the Joint Chairs should invite Cliff Shields and Peter Jones to the next meeting to discuss what performance information the scrutiny committees would wish to receive.

5. Allocation of Work/Work Programmes

(i) Board

It was confirmed that the Cabinet would be producing a Forward Work Programme after May.

(ii) Scrutiny Committees

The clerks confirmed that the scrutiny committee work programmes had been amended to reflect the new areas covered. The programmed work from the existing committees had been transferred over and it would be the responsibility of the new Chairs and committees to determine their own work programmes after May 2011.

Audit Committee

No comments.

(ii) Chairs and Vice Chairs

To include Performance Information on the next agenda.

6. The Constitution

The proposed amendments would be considered at the next meeting of Council on 28th April 2011 and if agreed would be implemented on 12th May 2011. The

Local Government (Wales) Measure was expected to come into force late April or May and that would result in the necessity for more changes to the Constitution including:

- To set up a Democratic Services Committee
- To appoint a Democratic Services Manager
- To appoint a Lay Member to the Audit Committee
- To have politically balanced appointments to Scrutiny Chairs
- To further engage with other bodies regarding scrutiny
- Town and Community Councils to have well-being powers
- Direct grant funding from WAG to Town and Community Councils
- For WAG to be able to amalgamate up to three unitary authorities
- For Members to be subject to maternity and paternity provisions
- For the Independent Remuneration Panel to direct Councils as to the amount of Members Allowances to be paid

7. Treasury Management

This had been the subject of a scrutiny review by Corporate Governance Scrutiny Committee which had found that Treasury Management should be scrutinised at the Corporate Governance Scrutiny Committee. Audit Committee have responsibility for monitoring Treasury Management and to avoid duplication it was agreed that on the dissolution of the Corporate Governance Scrutiny Committee the monitoring of Treasury Management be returned to Audit Committee.

8. Joint Working Update

There is a Joint Cabinet/Board with Ceredigion looking at matters such as Waste. It will be necessary to set up a Joint Scrutiny Committee to examine the work of this Cabinet/Board after the Local Government (Wales) Measure is introduced which will permit the creation of a Joint Scrutiny Committee.

9. Date of next meeting

It was agreed to hold an earlier meeting of the Joint Chairs on the afternoon of 27th May 2011 to fit in with the timetable for consulting on the One Powys Plan. It was agreed therefore to cancel the meeting on 10th June 2011. The new Chairs and Vice-Chairs to be advised of the date as soon as they have been appointed.

10. Items for the next meeting 10th June 2011 – 10.00am

Performance Information.

NOTES OF A MEETING OF THE CHAIRS AND VICE-CHAIRS OF THE SCRUTINY COMMITTEES AND THE STANDARDS AND AUDIT COMMITTEES HELD AT COUNTY HALL, LLANDRINDOD WELLS ON FRIDAY 10TH JUNE 2011

PRESENT: County Councillor J. G. Morris (Chair)
County Councillors R. G. Brown, J. H. Brunt, Mrs S. C. Davies, Miss M. Davies, T. J. Van-Rees and Independent Members P. Swanson and R. Miller.

Officers in Attendance: Clarence Meredith (Strategic Director – Law and Governance), Wyn Richards (Scrutiny Services Manager), Lisa Richards (Senior Committee Clerk), Liz Patterson (Committee Clerk).

Election of Chair and Vice Chair

It was agreed that this item be included on the next agenda. Councillor J G Morris was elected Chair for the meeting.

1. Apologies

Apologies for absence were received from Councillor Mrs L. V. Corfield, L. R. E. Davies, Miss A. Holloway and Mrs M. Mackenzie.

2. Notes of last meeting

The notes of the meeting held on 14th April 2011 were received.

3. Powys Change Plan

Councillor L Fitzpatrick introduced the Plan by identifying it as the most realistic Plan the Council had produced to date and was based on outcomes for the County's residents. Change management was invariably difficult but the Authority had to embrace change as an organisation. Consultants Price Waterhouse Coopers had been brought in to assume a 'critical friend;' role as officers did not have the capacity or project management skills to undertake the work of renewing the Powys Change Plan. Workshops have been held with staff, Executive Management Team, Portfolio Holders and Heads of Service.

Initially 211 projects were identified but the Plan has prioritized 38 for Phase 1. Residual projects have been incorporated into service strategies where appropriate.

A communication strategy had been approved and staff and residents would be fully informed about the Plan.

The Plan identified Activities and the Measures required to monitor implementation. Initially progress will be reported in October. Some projects may require investment in the early stages. Councillor Fitzpatrick was pleased to note that all Portfolio Holders had taken ownership of the Plan and he was confident that every section of the Plan could be challenged. Further work was

being undertaken regarding the governance of the various programme boards to ensure that direct lines of communication are in place.

It was noted that there were major risks where a partner did not come on board but Councillor Fitzpatrick was confident that the Authority could drive the Plan forward. Although there was no guarantee of funds the Medium Term Financial Plan had been assessed and prepared to ensure the Plan was feasible.

It was suggested that the Powys Change Plan be included as a standard item on future agendas for this meeting and that the implementation should be monitored through the appropriate Scrutiny Committees.

Councillor Brunt had been approached regarding his views on funding being moved from rural areas to urban areas. Councillor Fitzpatrick agreed to follow this up with the Strategic Director Finance and Infrastructure.

4. Performance Management.

It is the intention that the scrutiny committees receive the performance reports which are received by Cabinet once Cabinet have considered them. The reports will be prepared on a Portfolio basis rather than a service area basis and will be accessible online after they have been considered by Cabinet.

It was confirmed that scrutiny has a two-fold role both in pre-decision scrutiny and post-decision monitoring.

Members pointed out that to date items for the work programme had been identified from performance management reports (ie post-decision scrutiny) but that it had been difficult to identify items for pre-decision scrutiny as the work programme had, to date, been sparse. The requirement for the Cabinet to publish a full work programme should assist this but ultimately it was the portfolio holders decision whether or not a policy should be subject to pre-decision scrutiny.

5. Allocation of Work/Work Programmes

(i) Cabinet

It was noted that the work programme did not cover all portfolios and appeared to primarily relate to only three portfolio holders. The Cabinet work programme should be informed by the Powys Change Plan.

It was agreed that the four scrutiny committee Chairs write a letter to the Leader of the Cabinet expressing concern that the work programme was incomplete and that a full work programme should be produced at the earliest opportunity in line with requirements.

(ii) Scrutiny Committees

Modernisation and Improvement

In addition to the work programme circulated the committee are also looking at sickness absence across services. For the remainder of 2011 Treasury Management will also remain with this Committee to fit better with Cabinet dates but from 2012 Treasury Management will be considered by the Audit Committee only.

Children, Social Care and Health

After the first meeting it had become apparent that five meetings a year was insufficient and Members had requested monthly meetings. The Clerk advised that it had been possible to diary 9 meetings for 2012 avoiding May (elections), August (holiday period) and December (Christmas).

Learning and Leisure

The Chair would consider the work programme after the meeting.

Environment, Crime and Disorder

In addition to the work programme circulated the committee were looking at Winter Maintenance. An Officer Group had been set up in light of the previous two winters and Members from the scrutiny committee had been invited to attend the group. The Committee were also looking at the Regeneration Strategy and Workspace.

Audit Committee

The work programme for Audit follows an annual cycle but the next meeting would be looking again at Direct Payments and Grants to Voluntary Bodies both of which had received poor audit opinions.

(ii) Chairs and Vice Chairs

To add the Powys Change Plan to each future meeting as an information item for monitoring,

6. Local Government Measure 2011

The Scrutiny Services Manager advised that the Local Measure had received Royal Assent on 10th May and guidance was now being prepared. A draft implementation timetable had been produced. The Local Government Measure included the following items:-

- A survey of all councillors and candidates
- Remote attendance

- Annual reports by Members
- Training and development
- Democratic Services Committee and Head of Democratic Services
- A number of additional requirements for scrutiny committees
- A number of requirements relating to Town and Community Councils

7. Training needs for Members following the introduction of new political structures

The Scrutiny Services Manager invited Members to submit requests for training.

8. LSB minutes 28th January 2011

The LSB minutes were received. This should remain as a standard item on the Joint Chairs agenda but that more up-to-date minutes should be available.

9. Joint working update

The Local Government Measure had given powers to create joint scrutiny committees and this would be explored where joint working was being undertaken.

10. Items for the next meeting 23rd September 2011 – 10.00am

- Election of Chair
- Election of Vice-Chair
- Powys Change Plan
- More recent LSB minutes

Clarence Meredith
Cyfarwyddwr Strategol – Y Gyfraith a
Llywodraethu.
Strategic Director – Law and Governance,

Atebwch os gwelwch yn dda /Please reply to:

Gwasanaethau Craffu / Scrutiny Services
Cyngor Sir Powys County Council
Neuadd y Sir/ County Hall
Llandrindod Wells
Powys
LD1 5LG

Ffôn/ Tel: 01597-826395

Ffacs/ Fax: 01597-826220

E-bost/Email: clarence.meredith@powys.gov.uk

Eich cyf/Your ref:

Ein cyf / Our ref:

Dyddiad/Date: 20 May 2011

Os yn galw gofynnwch am / If calling please ask for:

Clarence Meredith

Dear Member,

**Re: Proposed Development in North Powys – Electricity Hub and Pylons
Grant of Blanket Dispensations by Standards Committee**

I am writing to notify you of decisions taken by the Standards Committee at their last meeting on 27th April regarding the grant of dispensations and matters relating to the above development.

I am enclosing a copy of the relevant minute of the Standards Committee meeting which sets out the position in full but would highlight, what in essence are the main elements of the Standards Committees decisions as follows:-

- (1) That all County Councillors who have personal and prejudicial interests in relation to the above development but who **do not** serve on either the Cabinet or the Planning Committee are granted a dispensation to attend and speak at meetings, make oral and written representations and generally fully engage with their local electorate in relation to matters concerning this development.
- (2) That County Councillors who have personal and prejudicial interests in relation to the above development and who **do** serve on either the Cabinet or Planning Committee:-
 - (a) should **not** take part in the business of the Cabinet or the Planning Committee as decision makers in relation to matters concerning this development; but
 - (b) may opt to play the role of Local Member in which case they have the benefit of a dispensation from the Standards Committee to the same extent granted to all Members as referred to in (1) above.
- (3) That, as Monitoring Officer, I will hold discussions with each Member of the Planning Committee affected by this development so as to offer advice in relation to their own specific personal situation.
- (4) That the Standards Committee will review the position at their next meeting on the 29th June and in the meantime will seek to obtain

information from Cabinet and Planning Committee Members understood to be potentially affected by this development (believed to be approximately 11 Members in total) so as to be better informed as to the impact on these Members. A proforma seeking this information is being forwarded to relevant Members.

I would emphasise, of course, that the contents of this letter do not override the attached minute which sets out the definitive position.

Given the uncertainty around the extent to which this development will affect the Council's membership this letter and minute is being sent to all members.

I hope that Members will find the contents of this letter and the enclosed minute helpful. If Member requires any clarification or advice or assistance please do not hesitate to contact me.

Kind Regards

Yours sincerely

Clarence Meredith

Clarence Meredith
Strategic Director Law and Governance

Clarence Meredith
Cyfarwyddwr Strategol – Y Gyfraith a
Llywodraethu.
Strategic Director – Law and Governance,

To: All Members

Atebwch os gwelwch yn dda /Please reply to:

Gwasanaethau Craffu / Scrutiny Services
Cyngor Sir Powys County Council
Neuadd y Sir/ County Hall
Llandrindod Wells
Powys
LD1 5LG

Ffôn/ Tel: 01597-82697580

Ffacs/ Fax: 01597-826220

E-bost/Email: clarence.meredith@powys.gov.uk

Eich cyf/Your ref:

Ein cyf / Our ref:

Dyddiad/Date: 20 May 2011

Os yn galw gofynnwch am / If calling please ask for:

Clarence Meredith

Dear Councillor

Request by Standards Committee as to Members Interests in relation to the Electricity Hub and Pylons in the North of the County.

I refer to the attached letter and Minute of the Standards Committee meeting of 27th April 2011 from which you will see that the Standards Committee has requested details of any interests relevant Members may have in relation to this development.

Accordingly I enclose a form for completion and return by 15th June 2011 please.

Given the uncertainty around the extent to which this development will affect the Council's membership this letter and form is being sent to all Members.

If you have any query or would like any assistance in completing the form please do not hesitate to contact me.

Kind regards,

Yours sincerely

C Meredith

Clarence Meredith
Strategic Director – Law and Governance

Members' Code of Conduct

Matters Relating to Electricity Hub and Pylons in North Powys ("the Development")

PLEASE TICK ALL BOXES THAT APPLY BELOW AND PROVIDE DETAILS AT THE END OF THE FORM.

Does "the Development" Relate to or Is Likely to Affect (either adversely or beneficially):

Employment / Business / Companies / Firms / Expenses / Shares.

▪ Your Employment	
▪ Your Business	
▪ A Person who has appointed you	
▪ A firm where you are a partner	
▪ A company where you are a paid director	
▪ A person who contributed to your election expenses	
▪ A person who has contributed to your councillor expenses	
▪ A company where you have shares of more than £25,000 or 1% of the Share capital AND the company has a place of business OR land in the Council's area.	

Contracts.

- Any contract for goods and services or works between the County Council and:

▪ You	
▪ A firm where you are a partner	
▪ A company where you are a paid director	
▪ A company where you have shares of more than £25,000 or 1% of the Share capital AND the company has a place of business OR land in the Council's area.	

Land.

- Any land in the area of the Council which:

▪ You own (yourself or with others)	
▪ Is held in trust for you (i.e. for yourself or for you and others)	
▪ You hold on a lease / tenancy (yourself or with others)	
▪ You hold a licence to occupy for 28 days or more (yourself or with others)	

- Any land leased by the County Council to:

▪ A firm where you are a partner	
▪ A company where you are a paid director	
▪ A company where you have shares of more than £25,000 or 1% of the Share capital AND the company has a place of business OR land in the Council's area.	

Bodies to which Elected / Appointed.

<ul style="list-style-type: none"> ▪ Any body to which you have been elected, appointed or nominated by your Council. 	
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Organisations where there is membership / Position of General Control or Management.

- Any organisation where you are (i) A Member; (ii) Hold a Position of general control or management.

<ul style="list-style-type: none"> ▪ Public authority or body exercising functions of a public nature e.g. school governing bodies 	
<ul style="list-style-type: none"> ▪ Company / Industrial or provident Society / Charity / Body directed to charitable purposes. 	
<ul style="list-style-type: none"> ▪ Body whose principle purpose includes influencing public opinion or policy. 	
<ul style="list-style-type: none"> ▪ Trade union or professional association. 	
<ul style="list-style-type: none"> ▪ Private club / society or association operating within the Council's area (Including national organisations operating locally) 	

Electoral Division v Whole Council.

<ul style="list-style-type: none"> ▪ Where a Member of the Public might believe there to be a conflict between your electoral division role and your wider role to represent all the electors within the County Council area. 	
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Well-Being / Financial Position.

<ul style="list-style-type: none"> ▪ Your well being i.e. quality of life, or financial position 	
<ul style="list-style-type: none"> ▪ The well being or financial position of a person you live with 	
<ul style="list-style-type: none"> ▪ The well being or financial position of a member of your family 	
<ul style="list-style-type: none"> ▪ The well being or financial position of a person with whom you have a close personal association i.e. relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any employment carried on by you, a member of your family, a person you live with, relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any business carried on by you, a member of your family, a person you live with, relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any person who employs or has appointed you, a member of your family, a person you live with, relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any firm where a partner is yourself, a member of your family, a person you live with, relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any company where a director is yourself, a member of your family, a person you live with, relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any company where shares of over £5000 are owned or held in trust by yourself, a member of your family, a person you live with, relatives, close friends, business associates. 	
<ul style="list-style-type: none"> ▪ Any organisation where you, a member of your family, a person you live with, relatives, close friends, business associates hold a position of general control or management i.e. 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Public authority or body exercising functions of a public nature e.g. school governing bodies 	
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Company / Industrial or provident Society / Charity / Body directed to charitable purposes. 	

▪ Body whose principle purpose includes influencing public opinion or policy.	
▪ Trade union or professional association.	
▪ Private club / society or association operating within the Council's area (Including national organisations operating locally)	

TO A GREATER EXTENT than the majority of the tax payers or inhabitants of the Electoral Division.

DETAILS OF INTERESTS IDENTIFIED ABOVE:

MEMBERS BRIEFING NOTE
WIND FARMS – POWER LINES – HUB LOCATIONS

Powys Wind farm Scenario:

Currently there are 5 wind farms operational in Powys, with an installed capacity of 105 MW.

The most recently determined application is that of the Tirgwynt proposal for 27.6MW which has been approved by the Authority subject to a section 106 Legal Agreement.

Currently there are 15 applications being considered by the Authority which have the potential to deliver 896 MW in the following areas

Strategic Search Area B – Carno North - 541.5 MW

Strategic Search Area C – Newtown South - 352.5 MW

However, of the 15 applications there are various consenting regimes whereby the Authority is in some instances only a consultee of the process and not a decision maker on the proposal. Further details on the various consenting regimes are discussed below with specific details of individual schemes including their locations attached for further information.

Consenting regimes for wind farms:

Pre 2008 – Any project under 50 megawatts is for the Local Planning Authority to determine.

Anything over is for the Secretary of State – Department of Energy & Climate Change (DECC) for determination.

Post 2008 – Any project under 50 megawatts remains with the Local Planning Authority to determine.

Anything over is an Infrastructure Planning Commission (IPC) decision.

Consenting regimes for power lines & associated infrastructure:

Pre 2008 – The Secretary of State (DECC) is the decision maker for power lines with the Local Planning Authority a consultee of the process.

The Local Planning Authority was the decision maker for associated development.

Post 2008 – The Infrastructure Planning Commission is the decision maker for power lines with the Local Planning Authority a consultee of the process.

The Local Planning Authority remains the decision maker (only in Wales) for associated development (including any submission for the 'hub').

General:

On projects where the Local Planning Authority is a decision maker the Welsh Assembly Government has a power of a call in procedure but not with DECC or IPC applications.

OPERATIONAL WINDFARMS IN POWYS

Wind farm	Location	Started generating	No of turbines	Manufacturer & Rating	Project Capacity	Grid Ref	Operator	Developer	Owner	Hub Height	Rotor Diameter
Cemmaes	Powys	March 2002	18	Vestas V52.0.850 MW	15.300 MW	SH 864 065	Cumbria Wind Farms	First Wind Farm Holdings Ltd	First Wind Farm Holdings Ltd	40m	52m
Carno A & B	Powys	October 2006	56	Bonus 0.600 MW	33.600 MW	SN 915 960	Npower renewables	npower Renewables	Beaufort Wind Ltd	32 m	44 m
Llandinam P & L	Powys	December 1992	103	Mitsubishi 0.300 MW	30.900 MW	SO 048 837	SKM	Scottish Power/Eurus Energy	ScottishPower /Eurus Energy	31 m	30 m
Bryn Titli	Powys	July 2004	22	Bonus 0.450 MW	9.900 MW	SN 935 755	Npower renewables	npower renewables	Beaufort Wind Ltd	30 m	37 m
Mynydd Clogau	Powys	April 2006	17	0.850 MW	14.450 MW	SO 030 990	Novera	Novera	Novera Energy plc	45 m	47 m

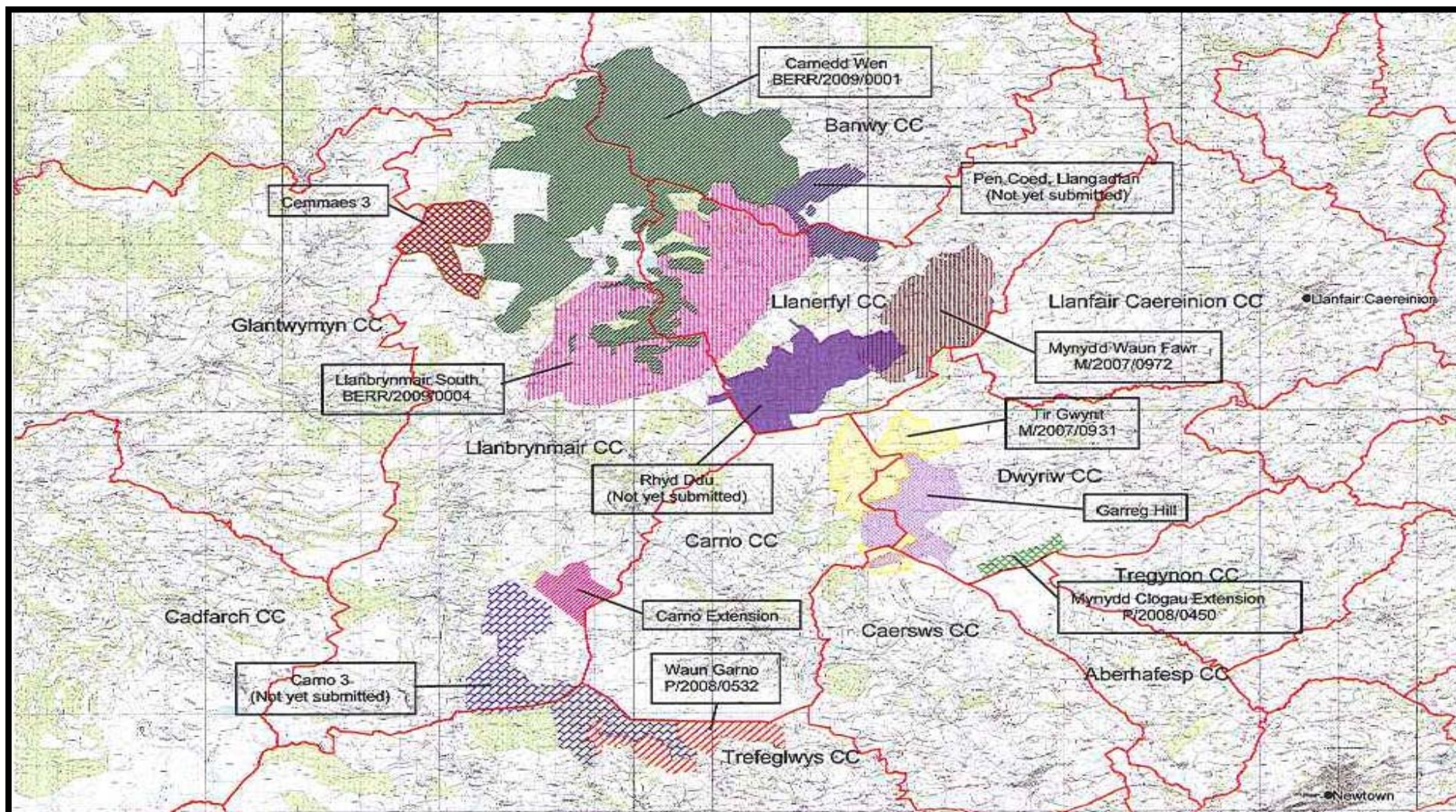
CURRENT WINDFARMS APPLICATIONS IN POWYS

Name	App Number	Date Registered	Applicant	Agent	Number of Turbines	Estimated Output MW	Decision	Officer	Office
Pentre Tump	PR596800	11/09/2002	Radnor Wind Power Ltd	Cornwall Light And Power	3	3.90	Refused	Gwilym Davies	Llandrindod Wells
Tirgwynt	M/2007/0931	12/09/2007	Awel Newydd Cyf	West Coast Energy	12	27.6	Approved Subject to Sec 106	Steve Packer	Welshpool
Mynydd Waun Fawr	M/2007/0972	08/10/2007	NUON UK Ltd	Entec UK Ltd	16	40	Pending	Steve Packer	Welshpool
Llanbadarn Fynydd	BERR1 RAD/2007/0542	07/12/2007	NUON UK Ltd	Entec UK Ltd	17	51	Pending	Steve Packer	Llandrindod Wells
Cemmaes 3	P/2008/0249	29/02/2008	Acconia Energy UK Ltd	Acconia Energy UK Ltd	12	19 - 28	Pending	Steve Packer	Welshpool
Mynydd Clogau	P/2008/0450	02/04/2008	Novera Energy	Arcus Renewable Energy Consulting Ltd	19	16	Pending	Steve Packer	Welshpool
Waun Garno	P/2008/0532	09/04/2008	Acconia Energy UK Ltd	Acconia Energy UK Ltd	11	16.5 - 19	Pending	Steve Packer	Welshpool
Llaithddu	BERR2 BERR/2008/002	07/05/2008	Fferm Wynt Llaithddu Cyf	RPS	29	66.7	Pending	Trystan Mabbitt	Llandrindod Wells
Garreg Llwyd	P/2008/0785	27/05/2008	RES UK & Ireland Ltd	RES UK & Ireland Ltd	23	46	Pending	Steve Packer	Llandrindod Wells
Llandinam	BERR3 BERR/2008/003	29/05/2008	CeltPower Ltd	Albro Planning & Environmental	42	126	Pending	Trystan Mabbitt	Welshpool
Carnedd Wen	BERR/2009/0001	09/01/2009	Npower Renewables	Npower Renewables	65	130-195	Pending	Tom O'Connor	Welshpool
Bryngydfa	P/2009/0384	03/04/2009	Bryngydfa Windfarm	BSK Renewables	12	24 - 36	Pending	Steve Packer	Llandrindod Wells

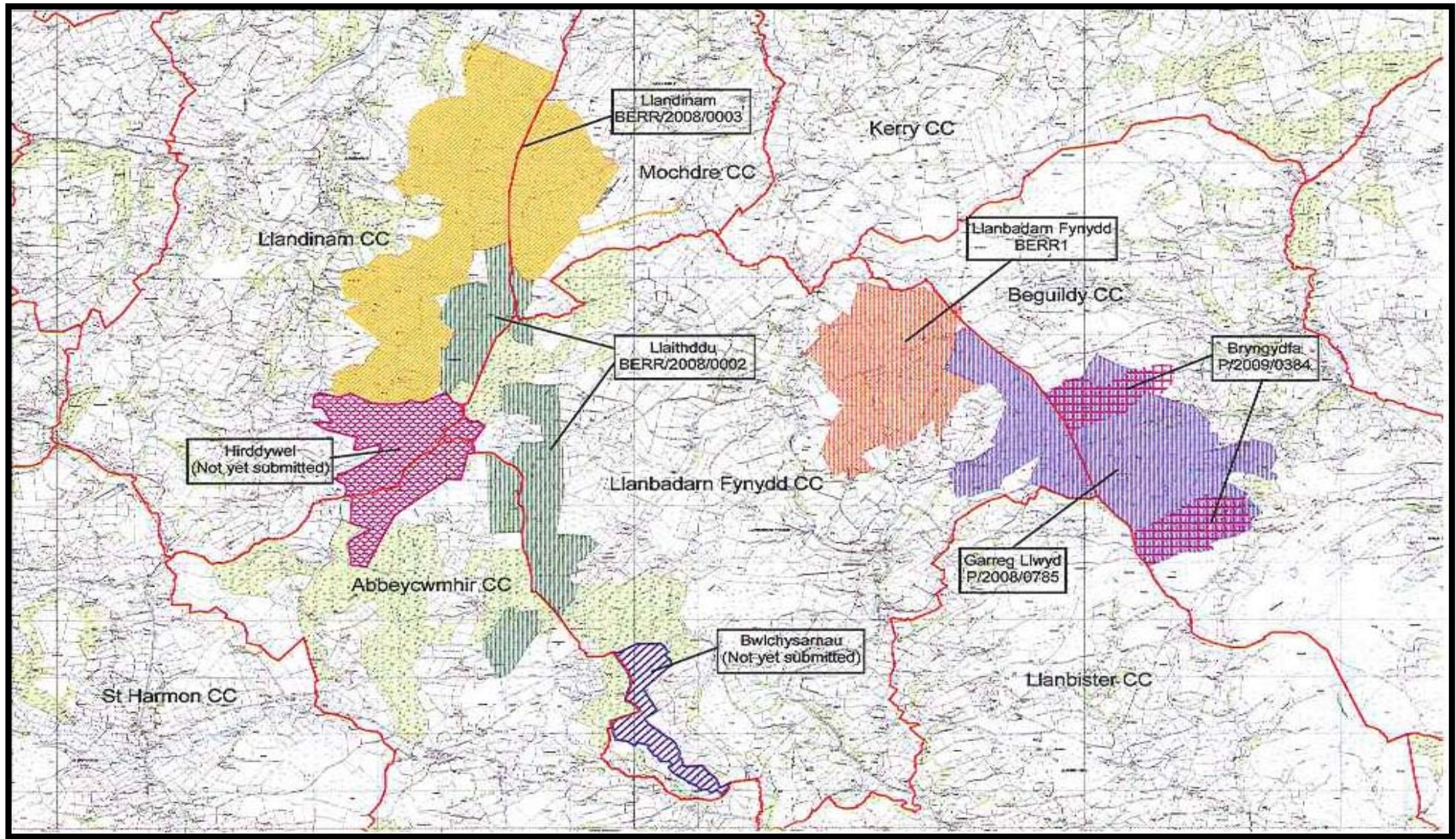
Llanbrynmair	BER/2009/0004	11/5/2009	RES	RES	43	100	Pending	Tom O'Connor	Welshpool
Esgair Cwmowen Central and South	BERR/2009/0006	03/12/2009	ECOCAS	Independent Power Systems Ltd.	17	51	Pending	Steve Packer	Welshpool
Land at Esgair Cwmowen Nr Carno	P/2010/0890	26/07/2010	Pennant Walters Ltd	WYG Planning & Design	19	47.5	Pending	Tom O'Connor	Welshpool
Land adjacent to Carno Wind Farm	P/2010/0762	15/07/2010	Amegni Renewables Ltd	Natural Power Consultants Ltd	18	45	Pending	Steve Packer	Welshpool
Hirddywel	P/2010/0650	25/06/2010	Nuon UK Ltd	Entec UK Ltd	9	27	Pending	Trystan Mabbitt	Llandrindod Wells

X:\wlegal\Clarence\Members Briefing Note – Wind Farms – Power Lines - Hub

STRATEGIC SEARCH AREA 'B' CARNO NORTH
WIND FARM LOCATIONS



STRATEGIC SEARCH AREA 'C' NEWTOWN SOUTH
WIND FARM LOCATIONS



**Notice of Motion for discussion at the meeting of Powys County Council
on 29th June 2011**

"Powys County Council calls on the Welsh Government to carry out an immediate review of TAN8 and to call a moratorium on all windfarm applications, whether pending decision or in pre-application stage, until the review is completed. In carrying out the review the Welsh Government is specifically asked to consider environmental, socio-economic, community, ecological, transportation, cultural and cumulative impacts of the construction of windfarms and the necessary infrastructures in rural Wales. Powys County Council also asks that, in carrying out this review, the Welsh Government carries out a cost-benefit analysis of windfarm energy production when compared to alternative sources of energy. "

Grounds for Dispensation

Eligible Applicant	Ground		
County Councillors and Town and Community Councillors	(a) No fewer than half of the Members of the relevant Authority or of a committee of the Authority (as the case may be) by which the business is to be considered has an interest which relates to that business;	Speak and Vote Speak only	-
County Councillors only	(b) No fewer than half of the Members of a leader and cabinet executive of the relevant Authority by which the business is to be considered has an interest which relates to that business and either Paragraph (d) or (e) also applies;	Speak and Vote Speak only	-
County Councillors only	(c) In the case of a County or County Borough Council, the inability of the Member to participate would upset the political balance of the relevant Authority or of the committee of the Authority by which the business is to be considered to such an extent that the outcome would be likely to be affected.	Speak and Vote Speak only	-
County Councillors and Town and Community Councillors	(d) The nature of the Member's interest is such that the Member's participation in the business to which the interest relates would not damage public confidence in the conduct of the relevant Authority's business;	Speak and Vote Speak only	-
County Councillors and Town and Community Councillors	(e) The interest is common to the Member and a significant proportion of the general public;	Speak and Vote Speak only	-
County Councillors and Town and Community Councillors	(f) The participation of the Member in the business to which the interest relates is justified by the Member's particular role or expertise;	Speak and Vote Speak only	-
County Councillors only	(g) The business to which the interest relates is to be considered by an Overview and Scrutiny Committee of the relevant Authority and the Member's interest is not a pecuniary interest.	Speak and Vote Speak only	-
County Councillors and Town and Community Councillors	(h) The business which is to be considered relates to the finances or property of a voluntary organisation of whose Management Committee or Board the Member is a Member otherwise than as a representative of the relevant Authority and the Member has no other interest in that business provided that any dispensation shall not extend to participation in any vote with respect to that business; or	Speak only	
County Councillors and Town and Community Councillors	(i) It appears to the committee to be in the interests of the inhabitants of the area of the relevant Authority that the disability should be removed provided that written notification of the grant of the dispensation is given to the National Assembly for Wales within seven days in such manner as it may specify.	Speak and Vote Speak only	-

CYNGOR SIR *POWYS* COUNTY COUNCIL
Whistleblowing Policy

Status	Version 1 Draft 5
Date of Issue	March, 2011
Date of Previous Version	2000
Agreed by	
Review Date	

Cyngor Sir Powys County Council Whistleblowing Policy

Contents	Page
Introduction – What is Whistleblowing?	3
Policy Statement	3
What is covered by this policy?	3
Who can use the Whistleblowing policy?	4
What support should a Whistleblower expect To receive?	4
How to raise a concern at work	5
What will happen when a concern is raised?	6
Monitoring this policy	6
What do I do if I am not satisfied that the matter has been dealt with?	6

Cyngor Sir Powys County Council Whistleblowing Policy

Introduction – What is Whistleblowing?

Whistleblowing is the term given to the act of reporting or disclosing something of concern, such as wrong-doing relating to illegal acts or omissions at work, financial malpractice or dangers to the public or to the environment.

The Public Interest Disclosure Act 1998, together with this policy, provides a means for employees who raise concerns in good faith and reasonably believe them to be true, to be protected from possible reprisal or victimisation.

Policy Statement

Under the Official Code of Conduct, employees have a duty to raise attention to any deficiency in the provision of services, impropriety or breach of procedure.

The Council encourages staff to use this policy constructively in its commitment to providing the highest possible standards of service and accountability to the public. This policy and procedure sets out what to do in order to voice serious concerns and aims to empower employees to do this within the Council at the earliest possible opportunity rather than 'bottling it up' for fear of intimidation, victimisation or harassment.

To this end, Powys County Council will not tolerate any victimisation, harassment or unfair treatment of any whistleblower. Any such behaviour or misuse of this policy will be dealt with through the Council's Disciplinary procedure.

What is covered by this policy?

The Whistleblowing policy is intended for use where there is concern about something that you believe:

- Is a criminal offence (e.g., fraud, corruption or theft) which has been/is likely to be committed;
- Is a miscarriage of justice which has or is likely to occur;
- Is against the Council's Financial Regulations, Codes of Conduct or policies;
- Is, or is likely to be a danger to the health or safety of any individual;
- Has, or is likely to, damage the environment;
- Is an act of discrimination to any member of staff or service recipient on grounds of race, gender or disability;
- Amounts to abuse of a service user by any member of staff;
- Amounts to neglect to deal with complaints (e.g., of abuse or malpractice);
- Falls below established procedures or standards of practice;
- Amounts to improper conduct;
- Is a cover-up of any of the above or where information relating to any of the above is being deliberately concealed or attempts are being made to conceal the same.

If, however, you are aggrieved about your personal situation, please use the Grievance Procedure or the Fairness & Dignity at Work policy, which you can get from your manager, from Human Resources or from your Trade Union representative. The Whistleblowing

policy is primarily for concerns where the interests of others or of the Council itself are at risk.

Complaints of misconduct against County councillors should be made to the Council's Monitoring Officer (Head of Legal, Scrutiny & Democratic Services).

If you raise a concern under this Whistleblowing policy which you believe to be genuine and is made in good faith but it is not confirmed by the investigation, then no action will be taken against you. If, however, it is found that you have made a false allegation with malicious or mischievous intent, the action will be dealt with under the Disciplinary policy.

Who can use the Whistleblowing policy?

This policy is available to all employees of the Council, irrespective of status. It may also be used by anyone carrying out work on behalf of the Council such as agency workers, independent consultants or contractors if they have a concern about something they witness whilst conducting Council business and this policy should be shared with any of these bodies.

What support should a Whistleblower expect to receive?

It may not be an easy decision to report a concern, especially if the person fears reprisal from those responsible for the malpractice. However, the Council encourages staff to report concerns and as such, you will receive the support to do this and the Council will deal with the matter swiftly.

Measures will be taken to safeguard a whistleblower from harassment or victimisation. Any measures taken to protect you would be with your agreement and of such a nature that you do not feel disadvantaged in any way. If you are worried about reprisal, you should say so at the time of reporting the malpractice so that this can be taken into account when addressing the matter. If you experience or receive unwelcome behaviour as a result of raising a concern, the Council will take appropriate and necessary action against the offender and to protect you.

Because of this commitment to protect whistleblowers, you are encouraged to put your name to the concerns you are raising so that the person investigating the matter can verify or clarify any points with you and add credibility to the concern. Concerns expressed anonymously are much less powerful and can be difficult to substantiate. Your identity will be protected as far as possible, but you must be aware that any investigation into the matter is likely to reveal the source of the information and you may be required to make a statement which will form part of the evidence. If you are interviewed as part of any investigation, all attempts will be made to ensure these take place away from the workplace or at a location which does not identify the purpose of your meeting to other people.

If you do raise a concern under this policy, you will not be at risk of losing your job or of suffering any form of retribution as a result, provided that:

- The disclosure is made in good faith; and
- You reasonably believe that information and any allegations contained in it, are substantially true; and
- You are not acting for personal gain.

The Staff Counselling Service is available to all staff and you may wish to make contact with a Counsellor for additional support.

How to raise a concern at work

If you become concerned about something at work, you should first discuss this with your manager. If the concern involves your manager or someone senior to them in your service area, then you should contact one of the people listed below as appropriate:

- The Chief Executive
- An Executive Director
- The Head of Finance
- The Head of Legal, Scrutiny & Democratic Services
- The Head of HR
- The Child/Adult Protection Co-ordinator
- Any senior manager whom you feel comfortable approaching.

You should make contact with one of these people as soon as possible because the sooner something is reported, the easier it is to take action. You may also speak to a trade union representative who may be able to help you raise your concern.

It may be the case that you are not the only person with concerns and you may wish to come forward together for moral support, but you may be interviewed separately as part of any resulting investigations so that the fullest picture possible can be drawn.

It is best to support your concerns by putting it in writing, giving names, dates, places, the events as they appear to you and why you are concerned about the situation.

If, for any reason, you feel unable to write it all down, then speak to the person you are reporting to so that they can record what you are describing to them.

If you are unsure whether, or how, to use this procedure or want independent advice, you may contact Public Concern at Work, an independent authority on public interest whistleblowing. They can give free, confidential advice at any stage on how to raise a concern about serious malpractice at work. They can be contacted on 020 7404 6609 or email helpline@pcaw.co.uk.

Points to remember:

Do –

- Make an immediate note of your concerns
- Convey your suspicions to one of the people listed above
- Deal with the matter promptly
- Seek advice from your union or from Public Concern at Work

Don't –

- Do nothing
- Be afraid of raising your concerns
- Approach or accuse any individuals directly
- Try to investigate the matter yourself

- Convey your suspicions to anyone other than those with the proper authority

What will happen when a concern is raised?

The person you reported the concern to will write to you to acknowledge your concern and indicate how it is intended to proceed and the reasons why.

Depending on the nature of the concern, the action taken may take the following forms:

- An investigation under the relevant Council policy/procedure (e.g., Child or Adult Protection, Anti-fraud & Corruption)
- Referral to the Police
- Referral to an external auditor
- An independent enquiry

It is likely that you will be interviewed or asked further questions to assist the investigation and you may be asked to sign a statement confirming the details of what you have reported. You are entitled to bring a trade union representative or a colleague (provided they are not involved in the matter) to any interviews or meetings.

In the event that an investigation results in criminal or disciplinary proceedings you may be required to attend a hearing. The Council will advise you about this and support you through the process. You may also wish to seek support and guidance from your trade union.

Subject to any legal constraints, you will be kept informed of any action taken during and after the investigation and once the matter has been concluded, you will be informed of the outcome, but you must keep any information confidential.

Monitoring this policy

The Standards Committee has overall responsibility for the maintenance and operation of this policy. The Monitoring Officer maintains a record of concerns raised and the outcomes, together with feedback of peoples' experience of using this policy, and will report as necessary to the Standards Committee who will make recommendations to the Council.

What do I do if I am not satisfied that the matter has been dealt with?

The Council will take all reasonable steps to ensure that your concerns have been addressed and dealt with in the appropriate manner, but if you feel that this is not the case, then the following are possible contact points:

- The Council's Monitoring Officer – 01597 826395
- Your local County Councillor (if you live within Powys) – 01597 826410
- Your trade union
- Internal Audit – 01597 826821
- Relevant professional or regulatory bodies
- Your solicitor/the Citizen's Advice Bureau
- The Police – Dyfed-Powys Police – 101 / 01267 222020
- Public Concern at Work - 020 7404 6609 or email helpline@pcaw.co.uk
- The Health & Safety Executive – 0845 3450055
- Public Services Ombudsman for Wales – 01656 641150

Standards Conference Wales 2011

Programme

Wednesday 5th October 2011

9.15am – 9.50am	Registration & Coffee
9.50am – 10.00am	Welcoming Address Chief Executive - Powys County Council Jeremy Patterson
10.00am – 11.00am	Panel – Session 1
	Chair of ACSeS – Kate Berry Chair
	Chair Adjudication Panel for Wales - Peter Davies
	Ombudsman's Office Wales - Peter Tyndall
	Ombudsman's Office England - Paul Hoey
	Monitoring Officer – Clarence Meredith
	Welsh Assembly Government - Reg Kilpatrick
11.00am – 11.15am	Tea/Coffee
11.15am – 12.30pm	Panel – Session 2 <ul style="list-style-type: none">• Questions to the Panel• To debate the question 'What changes would you make to the existing Members' Code of Conduct?'
12.30pm – 1.30pm	Lunch
1.30pm – 3.00pm	Mock Hearing part 1
	Peter Keith-Lucus
3.00pm – 3.15pm	Tea/Coffee
3.15 pm – 3.45pm	Mock Hearing part 2
3.45pm	Close Powys County Council Standards Committee Chairman - Peter Swanson

Attendance Total per Member**Nov 2010 - 11 May 2011**

Member Name	Total Percentage Attendance	
Boyce, Kathleen	N/A	Resigned 15.11.10
Davies, Gareth	N/A	Resigned 01.11.10
Evans, Viola E.	N/A	Changed committees = 80%
Jones Powell, Gloria	N/A	Appointed 16.11.10
Price, Gary D.	N/A	Changed committees = 71%
Evans, Clare	100%	
Evans, Gwilym T.	100%	
Evans, Hywel	100%	
Evans, W. John	100%	
Jones, Gareth	100%	
Jones, Tegwyn	100%	
Pathak, Krishn	100%	
Rhydderch-Roberts, H	100%	
Steadman, John	100%	
Swanson, Peter	100%	
York, Avril	100%	
Jones, E. Michael	96%	
Davies, L. Roche E.	94%	
Hodges, Mike D.	94%	
Vaughan, Beryl	94%	
Curry, Kelvyn W.	93%	
Davies, E. Rachel	93%	
Fitzpatrick, Liam	92%	
Gwillim, C. Gwyn	92%	
Jump, Francesca H.	92%	
Mackenzie, Maureen C.	92%	
Thomas, Tony	92%	
Jones, Wynne T.	91%	
Morgan, Evan T.	91%	In his role as Member
Silk, Kathryn S.	91%	
Thomas, D. Gillian	91%	
Weale, A. Martin C.	91%	
Jones, Michael J.	90%	
White, Richard J.	90%	
Corfield, L.V.	89%	
Harris, Ken A.	89%	
Hopkins, Geraint G.	89%	
Jones, David R.	89%	
Roberts-Jones, Kath M.	89%	
Bailey, Dawn	88%	
Banks, Garry R.	88%	
Evans, David O.	88%	
Harris, M. Rosemarie	88%	
Williams, J. Michael	88%	
Davies, Leslie G.	87%	
Lewis, W. Geoffrey	86%	
Price, David R.	86%	
Morris, John G.	85%	
Thomas, W. Barry	85%	
Mills, Bob	84%	
Davies, Melanie J.B.	83%	

Meredith, David W.	83%
Torrens, Francis A.	83%
Davies, Aled W.	82%
Davies, Dai E.	82%
Hayes, Stephen M.	82%
Jones, E. Arwel	82%
Powell, William D.	82%
Shearer, Joy G.	81%
Brunt, John H.	79%
Ratcliffe, Gareth W.	79%
Ashton, Paul J.	76%
Millington, Sarah J.	76%
Morris, Margaret E.	76%
McNicholas, Susan	75%
Morgan, Gareth	75%
Holmes, Jeff C.	73%
Powell, Clair E.	73%
Harris, Peter	71%
Vaughan, Gwilym P.	71%
Davies, Sandra C.	69%
George, Russell I.	68%
Harris, Marion	67%
Jarman, Susan	67%
Jevons, Alan	67%
Miller, Ralph	67%
Holloway, Ann	65%
Jones, Eldrydd M.	64%
Morgan, Bob	63%
Brown, R. Graham	61%
Van-Rees, Tim J.	60%
Pritchard, Phil C.	59%
Baynes, Simon R.M.	57%
Lewis, Peter E.	56%
Morgan, Evan T	50%
Thomas, Alun	50%
Owen, W	50%
Barker, Fred	47%

In his role as Co-optee

Gifts and Hospitality Record May 2010 – April 2011

Cllr G. Banks	5 tickets for Royal Welsh Agricultural Show (£100)
	8 tickets for Presteigne Music Festival for Chairman and High Sheriff
	2 Glasses and bottle of wine (£25) from Ebbw Vales
	Small box of local produce (£15) from Monmouthshire
Cllr Miss S Millington	Gift from Tesco's for opening store (£10)
Cllr G. Morgan	High Sheriffs Hospitality at Glansevern Hall (£75)

