



Neuadd y Sir / County Hall, Llandrindod, Powys, LD1 5LG

Jeremy Patterson
Chief Executive

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Dyddiad / Date: 3 July 2015

Dear Member,

Your attendance is requested at a meeting of the **DEMOCRATIC SERVICES COMMITTEE**, to be held in **COMMITTEE ROOM A, POWYS COUNTY HALL, LLANDRINDOD WELLS**, on **THURSDAY 9 July 2015 at 10:00AM**

Yours sincerely,

Jeremy Patterson
Chief Executive

AGENDA

1.	APOLOGIES	DSC23-2015
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To receive apologies for absence.

2.	MINUTES	DSC24-2015
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To authorise the Chair to sign the minutes of the previous meeting of the Committee held on the following date as a correct record.

[\[Enclosure DSC24a-2015 \] \(Democratic Services Committee 15 April 2015\)](#)

3.	DECLARATIONS OF INTEREST	DSC25-2015
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To receive any declarations of interest from Members relating to items to be considered on the agenda.

4.	MEMBER DEVELOPMENT - MANDATORY AND NON-MANDATORY DEVELOPMENT	DSC26-2015
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To consider a report from the Head of Democratic Services.

[\[Enclosure DSC26a-2015 \]](#)

5.	SCRUTINY COMMITTEES - AMENDMENT TO THE CURRENT CONSTITUTION	DSC27-2015
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To consider a report regarding the scrutiny of the Local Service Board and Public Service Board for approval by Council.

[\[Enclosure DSC27a-2015 \]](#)

6.	NEW CONSTITUTION	DSC28-2015
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To consider the following sections of the new constitution for approval by Council.

[\[Enclosure DSC28a-2015 \]](#)

6.1 **Section 7 Scrutiny Committees**

[\[Enclosure DSC28.1a-2015 \]](#)

6.2 **Section 12 Finance, Contracts and Legal Matters**

[\[Enclosure DSC28.2a-2015 \]](#)

6.3 **Section 13 Responsibility for Functions**

[\[Enclosure DSC28.3a-2015 \]](#)

6.4 **Section 17 Contract Procedures Rules**

[\[Enclosure DSC28.4a-2015 \]](#)

6.5 **Section 19 - Planning Protocol**

[\[Enclosure DSC28.5a-2015 \]](#)

6.6 **Section 20 Code of Conduct for Employees**

[\[Enclosure DSC28.6a-2015 \]](#)

6.7 **Section 21 - Protocol on Member/Officer relations**

[\[Enclosure DSC28.7a-2015 \]](#)

7.	MEMBER DEVELOPMENT WORKING GROUP	DSC29-2015
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To receive the notes of the Member Development Working Group held on 10th March, 2015 for information.

[\[Enclosure DSC29a-2015 \]](#)

8.	JOINT CHAIRS AND VICE-CHAIRS STEERING GROUP - SCRUTINY, AUDIT AND DEMOCRATIC SERVICES COMMITTEES	DSC30-2015
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To receive the notes of the meetings held on 20th February and 13th March, 2015 for information.

[\[Enclosure DSC30a-2015 \]](#)

[\[Enclosure DSC30b-2015 \]](#)