



Neuadd y Sir / County Hall, Llandrindod, Powys, LD1 5LG

Jeremy Patterson  
Chief Executive

Os yn galw gofynnwch am - If calling please ask for  
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Dyddiad / Date: 27 June 2014

Dear Member,

Your attendance is requested at a meeting of the **DEMOCRATIC SERVICES COMMITTEE**, to be held in **COMMITTEE ROOM A, POWYS COUNTY HALL, LLANDRINDOD WELLS**, on **FRIDAY 4 July 2014 at 10:00AM**

Yours sincerely,

Jeremy Patterson  
Chief Executive

## **AGENDA**

<b>1.</b>	<b>APOLOGIES</b>	<b>DSC24-2014</b>
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To receive apologies for absence.

<b>2.</b>	<b>MINUTES</b>	<b>DSC25-2014</b>
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To authorise the Chair to sign the minutes of the previous meeting(s) of the Committee held on the following date(s) as a correct record / correct records.

**[\[ Enclosure DSC25a-2014 \] \(Democratic Services Committee 4 April 2014\)](#)**

**[\[ Enclosure DSC25b-2014 \] \(Democratic Services Committee 13 June 2014\)](#)**

<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	<b>DSC26-2014</b>
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To receive any declarations of interest from Members relating to items to be considered on the agenda.

<b>4.</b>	<b>APPOINTMENT OF VICE CHAIR</b>	<b>DSC27-2014</b>
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To appoint a Vice Chair for the ensuing year.

5.	<b>MEMBERS' ANNUAL REPORTS, SECURITY OF INFORMATION AND APPOINTMENTS TO OUTSIDE ORGANISATIONS GUIDANCE</b>	<b>DSC28-2014</b>
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To consider recommendations from the Member Development Working Group.

[\[ Enclosure DSC28a-2014 \]](#)

6.	<b>MEMBERS COMPLETING ON-LINE EXPENSES FORMS</b>	<b>DSC29-2014</b>
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7.	<b>MEMBERS' COMMUNICATIONS SURVEY 2013 - FINDINGS REPORT</b>	<b>DSC30-2014</b>
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To consider issues within the remit of the Committee - members' diary, member development and issues relating to Committees. Sue Glenn, Corporate Consultation Officer will attend for this item.

[\[ Enclosure DSC30a-2014 \]](#)

8.	<b>ICT AND RELATED ISSUES</b>	<b>DSC31-2014</b>
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To discuss ICT and other issues with the Portfolio Holder for ICT and Communications and Allen Hart, Information Services Senior Manager.

9.	<b>MEMBER DEVELOPMENT WORKING GROUP</b>	<b>DSC32-2014</b>
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To receive the notes of the Member Development Working Group held on 27th February, 2014.

[\[ Enclosure DSC32a-2014 \]](#)

10.	<b>JOINT CHAIRS AND VICE CHAIRS STEERING GROUP</b>	<b>DSC33-2014</b>
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To receive the notes of the Joint Chairs and Vice Chairs Steering Group held on 14th February and 21st March, 2014.

[\[ Enclosure DSC33a-2014 \]](#)

[\[ Enclosure DSC33b-2014 \]](#)

11.	<b>CURRENT/NEW CONSTITUTION</b>	<b>DSC34-2014</b>
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To consider amendments to current sections of the Constitution.

11.1 **Whistleblowing Policy**  
[\[ Enclosure DSC34.1a-2014 \]](#)

11.2 **Officers' Code of Conduct**  
[\[ Enclosure DSC34.2a-2014 \]](#)

12.	<b>NEW MODEL CONSTITUTION</b>	<b>DSC35-2014</b>
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To consider sections of the New Council Constitution, prior to submission to the County Council for approval.

12.1 **Section 10 Joint Committees**  
[\[ Enclosure DSC35.1a-2014 \]](#)

12.2 **Section 19 Planning Protocol**  
[\[ Enclosure DSC35.2a-2014 \]](#)

12.3

**Local Resolution Process**

**[ Enclosure DSC35.3a-2014 ]**