



Neuadd y Sir / County Hall, Llandrindod, Powys, LD1 5LG

Jeremy Patterson  
Chief Executive

Os yn galw gofynnwch am - If calling please ask for  
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Dyddiad / Date: 31 March 2014

Dear Member,

Your attendance is requested at a meeting of the **DEMOCRATIC SERVICES COMMITTEE**, to be held in **COMMITTEE ROOM A, POWYS COUNTY HALL, LLANDRINDOD WELLS**, on **FRIDAY 4 April 2014 at 10:00AM**

Yours sincerely,

Jeremy Patterson  
Chief Executive

## **A G E N D A**

<b>1.</b>	<b>APOLOGIES</b>	<b>DSC11-2014</b>
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To receive apologies for absence

<b>2.</b>	<b>MINUTES</b>	<b>DSC12-2014</b>
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To authorise the Chairman to sign the minutes of the previous meeting of the Committee held on the following date as a correct record.

**[ Enclosure DSC12a-2014 ] (Democratic Services Committee 14 January 2014)**

<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>	<b>DSC13-2014</b>
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To receive any declarations of interest from Members relating to items to be considered on the agenda.

<b>4.</b>	<b>APPOINTMENT OF HEAD OF DEMOCRATIC SERVICES</b>	<b>DSC14-2014</b>
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To receive a verbal update from the Solicitor to the Council.

<b>5.</b>	<b>NEW MODEL CONSTITUTION</b>	<b>DSC15-2014</b>
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To consider a request regarding the rota for appointing to the Chair of Council.

**[ Enclosure DSC15a-2014 ]**

<b>6.</b>	<b>CONSTITUTION WORKING GROUP MEMBERSHIP</b>	<b>DSC16-2014</b>
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To review the Membership of the Working Group.

<b>7.</b>	<b>MEMBER' ICT ISSUES</b>	<b>DSC17-2014</b>
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7.1 **Project to test new equipment for Members**

To receive an update on the project from the Portfolio Holder for HR, IT and Communications.

7.2 **ICT support to Members**

<b>8.</b>	<b>MEMBERS' ANNUAL REPORTS</b>	<b>DSC18-2014</b>
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To receive an update regarding Members' annual reports.

<b>9.</b>	<b>MEMBER DEVELOPMENT WORKING GROUP</b>	<b>DSC19-2014</b>
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To receive the notes of the Member Development Working Group held on 16th October, 2013 and 16th January, 2014.

[\[ Enclosure DSC19a-2014 \]](#)

[\[ Enclosure DSC19b-2014 \]](#)

<b>10.</b>	<b>JOINT CHAIRS AND VICE CHAIRS STEERING GROUP</b>	<b>DSC20-2014</b>
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To receive the notes of the Joint Chairs and Vice Chairs Steering Group held on 29th November, 2013 and 24th January, 2014.

[\[ Enclosure DSC20a-2014 \]](#)

[\[ Enclosure DSC20b-2014 \]](#)