



Neuadd y Sir / County Hall, Llandrindod, Powys, LD1 5LG

Jeremy Patterson  
Chief Executive

Os yn galw gofynnwch am - If calling please ask for  
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Dyddiad / Date: 9 July 2013

Dear Member,

Your attendance is requested at a meeting of the **DEMOCRATIC SERVICES COMMITTEE**, to be held in **COMMITTEE ROOM A, POWYS COUNTY HALL, LLANDRINDOD WELLS**, on **MONDAY 15 July 2013 at 2:00PM**

Yours sincerely,

Jeremy Patterson  
Chief Executive

## **A G E N D A**

<b>1.</b>	<b>APOLOGIES</b>	<b>DSC27-2013</b>
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To receive apologies for absence.

<b>2.</b>	<b>APPOINTMENT OF VICE CHAIRMAN</b>	<b>DSC28-2013</b>
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To appointment a Vice Chairman for the ensuing year.

<b>3.</b>	<b>MINUTES</b>	<b>DSC29-2013</b>
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To authorise the Chairman to sign the minutes of the previous meeting of the Committee held on the following date as a correct record.

**[ [Enclosure DSC29a-2013](#) ] (Democratic Services Committee 2 May 2013)**

<b>4.</b>	<b>DECLARATIONS OF INTEREST</b>	<b>DSC30-2013</b>
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To receive any declarations of interest from Members relating to items to be considered on the agenda.

<b>5.</b>	<b>INTERIM HEAD OF DEMOCRATIC SERVICES</b>	<b>DSC31-2013</b>
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<b>6.</b>	<b>ITEMS REFERRED FROM THE MEMBER DEVELOPMENT WORKING GROUP</b>	<b>DSC32-2013</b>
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6.1 **Personal Development Reviews [PDRs]**

To consider the adoption of PDRs.

[\[ Enclosure DSC32.1a-2013 \]](#)

6.2 **Member Support Agreement**

To note the Member Support Agreement.

[\[ Enclosure DSC32.2a-2013 \]](#)

6.3 **Member role descriptions**

To consider the role descriptions developed by the WLGA.

[\[ Enclosure DSC32.3a-2013 \]](#)

7.	<b>COUNCIL DIARY 2014</b>	<b>DSC33-2013</b>
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To note the Council diary for information.

[\[ Enclosure DSC33a-2013 \]](#)

8.	<b>NEW MODEL CONSTITUTION</b>	<b>DSC34-2013</b>
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To consider the new model constitution.

[\[ Enclosure DSC34a-2013 \]](#)

9.	<b>LOCAL GOVERNMENT CANDIDATES SURVEY 2012</b>	<b>DSC35-2013</b>
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To receive the report on the 2012 Survey.

[\[ Enclosure DSC35a-2013 \]](#)

10.	<b>REVISED LEGISLATION AND GUIDELINES</b>	<b>DSC36-2013</b>
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To receive details of revised legislation and guidelines.

10.1 **Promoting local democracy**

[\[ Enclosure DSC36.1a-2013 \]](#)

10.2 **Standing orders regulations**

[\[ Enclosure DSC36.2a-2013 \]](#)

10.3 **Family absence for Members regulations**

[\[ Enclosure DSC36.3a-2013 \]](#)

10.4 **Joint overview and scrutiny regulations**

[\[ Enclosure DSC36.4a-2013 \]](#)

10.5 **Members' Annual reports**

[\[ Enclosure DSC36.5a-2013 \]](#)

10.6 **Remote attendance**

[\[ Enclosure DSC36.6a-2013 \]](#)

11.	<b>MEMBER DEVELOPMENT WORKING GROUP [MDWG]</b>	<b>DSC37-2013</b>
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To receive the notes of the MDWG held on 5th February, 2013.

[\[ Enclosure DSC37a-2013 \]](#)

12.	<b>JOINT CHAIRS AND VICE CHAIRS STEERING GROUP</b>	<b>DSC38-2013</b>
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To receive the notes of the Steering Group meetings held on 22nd March and 24th May, 2013

[\[ Enclosure DSC38a-2013 \]](#)

[\[ Enclosure DSC38b-2013 \]](#)