



Neuadd y Sir / County Hall, Llandrindod, Powys, LD1 5LG

Clarence Meredith
Strategic Director - Law and
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Os yn galw gofynnwch am - If calling please ask for
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Dyddiad / Date: **29 June 2012**

Dear Member,

Your attendance is requested at a meeting of the **DEMOCRATIC SERVICES COMMITTEE**, to be held in **COMMITTEE ROOM A, POWYS COUNTY HALL, LLANDRINDOD WELLS**, on **THURSDAY 5 July 2012 at 10:00AM**

MEMBERS ARE ENCOURAGED TO CAR SHARE OR USE PUBLIC TRANSPORT IF POSSIBLE.

Yours sincerely,

Clarence Meredith

Strategic Director - Law and Governance

A G E N D A

1.	APOLOGIES	DSC1-2012
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To receive apologies for absence

2.	APPOINTMENT OF VICE CHAIRMAN	DSC2-2012
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To appoint a Vice Chairman for the ensuing year.

3.	DECLARATIONS OF INTEREST	DSC3-2012
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To receive any declarations of interest from Members relating to items to be considered on the agenda.

4.	STATUTORY GUIDANCE FROM THE LOCAL GOVERNMENT MEASURE 2011	DSC4-2012
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To consider the guidance in respect of the Democratic Services Committee.

[[Enclosure DSC4a-2012](#)]

5.	TERMS OF REFERENCE	DSC5-2012
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To consider the terms of reference for the Committee.

[\[Enclosure DSC5a-2012 \]](#)

6.	WORKING GROUPS	DSC6-2012
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6.1 **Constitution Working Group**

To establish a politically balanced Constitution Working Group of five Members plus the Chairman and Vice-Chairman.

6.2 **Member Development Working Group**

To establish a politically balanced Member Development Working Group of five Members plus the relevant Portfolio Holders (2).